

**WAUPACA COUNTY HIGHWAY DEPT.
APPLICATION FOR PERMIT
FOR DRIVEWAY ACCESS ON A COUNTY TRUNK HIGHWAY**

Per Chapter 86.07(2) of the Statutes states that "No person shall make any excavation of fill or install any culvert...in any highway...without a permit therefore from the highway authority maintaining the highway..." the undersigned requests a permit for the purpose of installing:

- Commercial Driveway Residential Driveway Temporary Driveway Agricultural Driveway
Max/min width 40/30 feet Max/min width 35/20 feet Max/min width 35/20 feet Max/min width 35/24 feet

Width of driveway requested: _____ Date proposed work will start _____
(see above)

On Waupaca County Highway _____ located _____ miles/feet (North South East West) from highway/street
(circle one)
_____ in the (City, Village, Town) of _____, in Section # _____
(circle one)

Property tax#: _____ or Fire # or address of proposed access: _____

Before the Waupaca County Highway Commission takes any action on this application, a representative of the Waupaca County Highway Commission will make an investigation and field inspection. All applicants are subject to the guidelines set in the "Waupaca County Highway Driveway Access Requirements and typical access installation **forms attached.**" (Please keep for your review.)

(*For proposed access points, a flag or lath should be placed at the proposed location***)**

Name: _____ Email: _____
(Print owner of property's name)

Address: _____
(Street) (City, State and Zip)

Signed: _____ Phone # _____

Send permit to (if different from above address): _____

Permits must be issued in the name of the property owner. Complete the above application information and return it with the required **\$50.00 application fee** to:

**Waupaca County Highway Dept. (WCHD)
515 E. Fulton St.,
Waupaca, WI 54981
(715)258-7152**

Property owner comments: _____

Applicant checklist:

- | | |
|---|--|
| <input type="checkbox"/> \$50.00 fee enclosed | <input type="checkbox"/> Proposed location marked |
| <input type="checkbox"/> All blanks above completed | <input type="checkbox"/> Did applicant review attached access requirements |

TO BE COMPLETED BY THE WAUPACA COUNTY HIGHWAY DEPARTMENT

Date site inspected: _____ By: _____

Type of driveway requested (ie., new, additional, change in use, etc.): _____

Existing culvert size, length and condition: _____

Existing site conditions/comments: _____

Vision of approaching traffic:

_____ feet (north – south – east – west)

_____ feet (north – south – east – west)

Sketch: