

03-15-2018 Draft _____ 2
Plan Goals 2019-2023 _____ 4
2018 1st Quarter RideScheduler Data _____ 6
1st Quarter 85.21 Ridership Report 2018 _____ 8

WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Transportation Coordinating Committee Minutes
March 15, 2018

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:32 a.m.

MEMBERS PRESENT: Gerald Murphy, Jesse Cuff, Carl Kietzmann, Dave Lowe, Bob Thompson, Janna Taylor

MEMBERS EXCUSED: Kim Ebert, Ron Johnston, Karl Schulte

MEMBERS ABSENT:

OTHERS PRESENT: Shannon Kelly, Leah Klein, Valerie Dixon, Cali Nelson, Patrick Wallner

- I. **ADOPTION OF AMENDED AGENDA:** *Motion by Carl Kietzmann, seconded by Dave Lowe to approve the amended agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of January 11, 2018:** *Motion made by Bob Thompson, seconded by Carl Kietzmann to accept minutes from January 11, 2018. Motion carried.*

PUBLIC COMMENT: No public comment.

III. **116, 122, 123, 124 Bus Disposal Approval:**

Leah advised members that the WCI busses are eligible for disposal. Waupaca County Health & Human Services doesn't have a need for them. Waupaca County owns these 3 school busses and 1 mini-bus. Waupaca County would like to put the busses up for public sale. *Motion to move forward with the disposal and public sale of 5310 Grant vehicles: 116, 122, 123, 124. Motion made by Dave Lowe, seconded by Jesse Cuff to approve public sales of busses. Motion carried.*

IV. **WCI BUS 125 TRANSFER to WVH:**

Leah updated the members that WCI mini-bus 125 was to be transferred to Wisconsin Veterans Home. The Veterans Home will be responsible for the vehicle maintenance, repair and reporting going forward.

V. **85.21 TRUST APPROPRIATE EXPENDITURES CLARIFICATION:**

Leah advised members that she has received clarification from DOT in regard to what expenditures can come out of the 85.21 trust and what the statutes are for capital purchases. Committee members provided with letter from WisDOT that clarifies appropriate 85.21 Trust expenditures.

VI. **2019 -2023 TRANSPORTATION COORDINATION PLAN – ECWRPC:**

Leah mentioned that an ad was put in the ADRC newsletter in regard to the meeting that takes place on April 24th from 4:30 PM – 6:30 PM at the Waupaca Courthouse. Individuals on this Committee encouraged to attend as well as any public interested.

VII. **TRANSPORTATION COORDINATION COMMITTEE BYLAWS:**

Leah advised the members that the bylaws are out of date and were last updated in 2000. Leah is researching the bylaw requirements and waiting to hear back from Waupaca County's Corporation Counsel.

VIII. ADJOURN: *Motion was made to adjourn at 10:44 a.m. by Jesse Cuff, seconded by Dave Lowe.*
Motion carried.

NEXT MEETING – At the Waupaca County Courthouse, Lower Level Room 43, on May 10, 2018 at 10:30 a.m.

Respectfully Submitted By: Janna Taylor

DRAFT

Waupaca County Facilitation: 4.24.18

	<i>2019-2023 Goals</i>	<i>Activities</i>	<i>Roadblocks</i>	<i>Responsible</i>	<i>Priority</i>
A	Identify and obtain more transportation options for rural areas	coordinate and expand partnerships; obtain additional funding	funding; communication	Coordinated Planning Committee	7
B	Expand services for weekends, evenings within Waupaca County and outside county limits	additional funding sources; coordinate with transportation agencies	funding; communication	Coordinated Planning Committee	7
C	Increase/expands affordable public transportation options	additional funding sources; coordinate with transportation agencies	funding; communication; resources; lack of coordination	Coordinated Planning Committee	6
D	Education/Marketing on available transportation services	Coordinate with partner agencies to develop marketing materials	funding; communication; resources	Coordinated Planning Committee	3
E	Establish a centralized ridership database	Identify an agency for collecting and housing transportation rider data	funding; communication; resources; lack of coordination	Coordinated Planning Committee	3
F	Establish 24 hour, affordable transportation options (vouchers, vehicle loan program)	research alternative funding sources, voucher and vehicle loan programs	funding	Coordinated Planning Committee	3
G	Establish regional transportation coordination with neighboring counties and municipalities	Establish relationships with relevant counties and municipalities to coordinate	communication; staff turn-over	Coordinated Planning Committee	2
H	Additional funding for budgets	research alternative funding sources	legislation; willing partners to coordinate	Coordinated Planning Committee	2

Waupaca County Facilitation: 4.24.18

	<i>2019-2023 Goals</i>	<i>Activities</i>	<i>Roadblocks</i>	<i>Responsible</i>	<i>Priority</i>
I	Work with healthcare providers on late night discharges	Invite healthcare providers to discuss potential solutions regarding late night discharge transportation	funding; communication; lack of providers	Coordinated Planning Committee	1
J	Partner with local agencies/private sector to expand transportation options	communicate with private sector businesses regarding transportation	willingness of agencies and private sector participation in the process	Coordinated Planning Committee	1
K	Encourage stories from riders (NEMT), advocate for riders, let legislators know these issues	share rider stories to legislators	legislation	Coordinated Planning Committee	
L	Communicate with legislators for additional funding/grants	research other private grant opportunities	legislation	Coordinated Planning Committee	
M	Work with municipalities to continue expansion of bike/pedestrian transportation for all users and abilities	work with local municipalities to encourage bicycle/pedestrian planning/coordination for transportation/recreation opportunities	funding	Coordinated Planning Committee	
N	Look for more ways to share transportation solutions and connect with public	Work with local agencies to develop alternative outreach efforts to connect to the public	communication; public willingness to participate	Coordinated Planning Committee	
O	Establish a "travel buddy" program to assist individuals with disabilities and impairments	research travel buddy programs and alternative funding sources	funding, coordination	Coordinated Planning Committee	
P	Create a Transportation Coalition	Identify a lead to construct/implement a transportation coalition	willingness of agencies and private sector participation in the process	Coordinated Planning Committee	

2018 – 1st Quarter Volunteer Driver Transportation Program Data

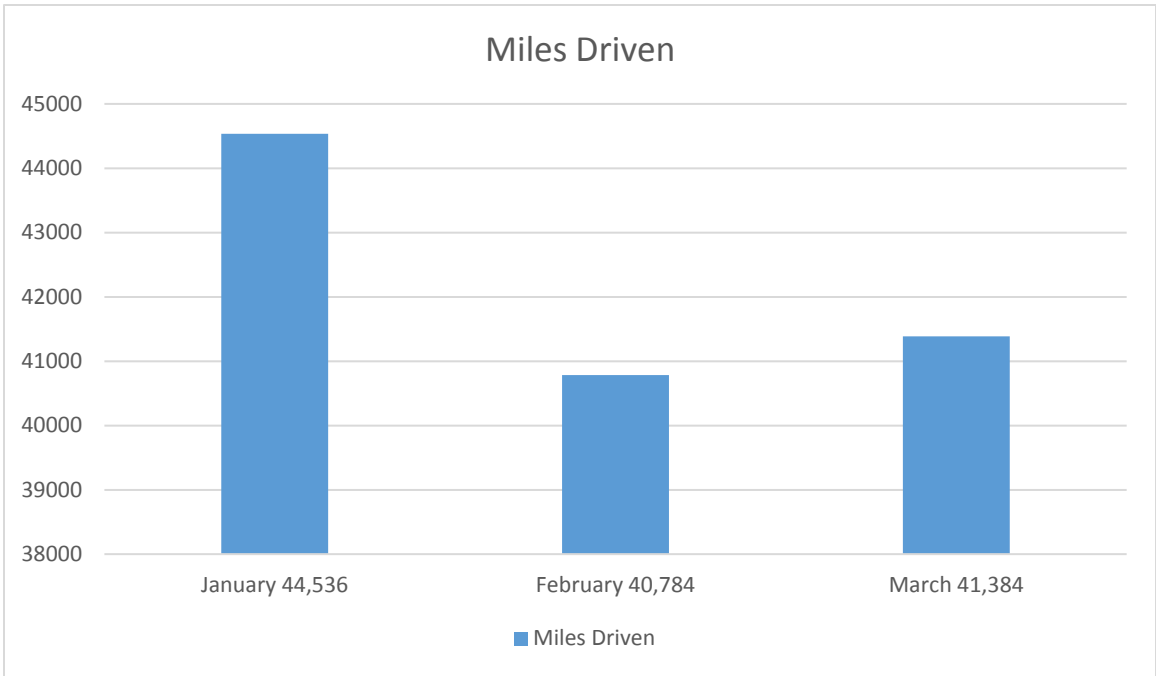
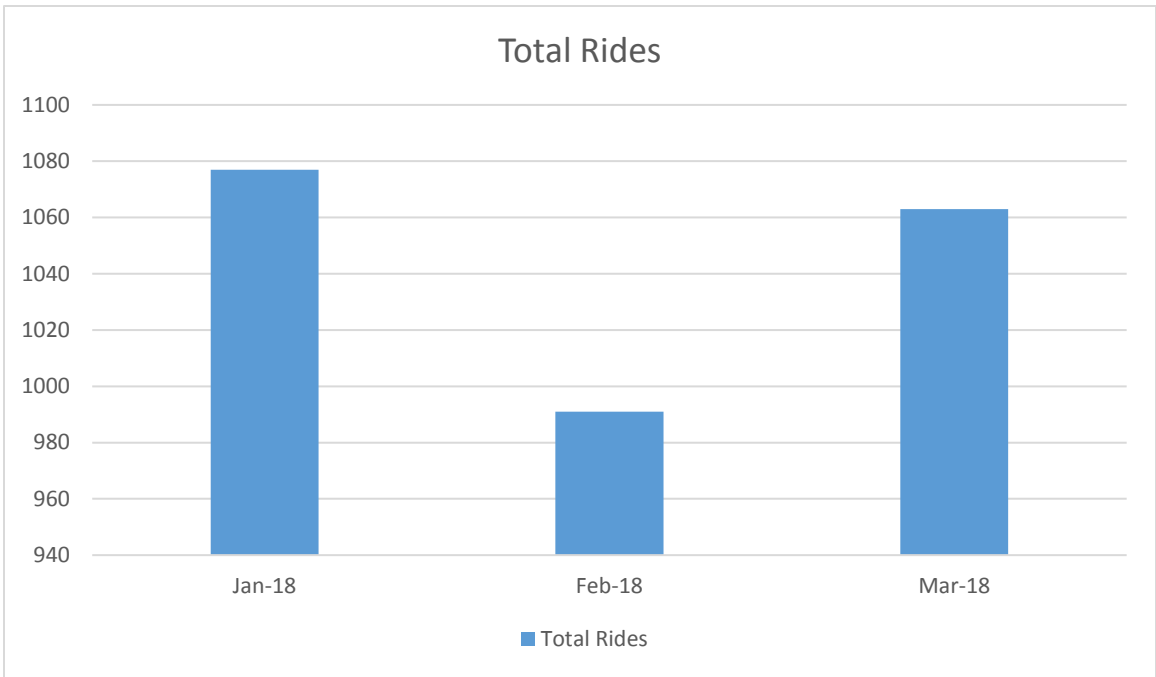
January 1, 2018 – March 31, 2018

Data Point	Numbers
Completed one-way trips in time period	3131
Riders added in time period	91
Volunteer Drivers added in time period	5
Total number of riders served in time period	207
Total number of Volunteer Drivers utilized in time period	28
Volunteer Hours in time period	3763.25
Reported Miles driven in time period	126,704.70

Deleted Reason	Numbers
Deleted by Administration	76
Rider Cancelled – Sick	138
Rider Cancelled – Not Needed	555
Rider Cancelled – Unknown	14
No Volunteer Available	13
Weather Cancellation	52
Rider found other assistance	16
Total Cancelled in Time Period	864

Rides by Trip Purpose	Numbers
Medical	1,471
Social/Recreation	138
Education/Training	160
Employment	597
Nutrition	442
Shopping/Personal	137
Other	186
Total Rides:	3131

Rides by Funding Source	Numbers
85.21 Grant	1728
Community Care Inc. (Family Care – Managed Care Organization)	774
Lakeland Care Inc. (Family Care – Managed Care Organization)	248
Children’s Long-Term Support Program (DHHS)	152
Division of Vocational Rehabilitation (DVR – Employment)	128
Children & Family Services (DHHS)	86
Behavioral Health Services (DHHS)	6
IRIS (I Respect, I Self-Direct – Family Care)	5
Community Support Program (DHHS)	4
Total Rides:	3131



§85.21 for Counties - 2018 QUARTERLY RIDERSHIP REPORT

DT1611 revised 03/2018

County	Waupaca			Year	2018	
County official	Leah Klein			Reporting Period: <i>(please select one of the following)</i>	<input checked="" type="checkbox"/> 1st Quarter (Jan-Mar; due April 30)	
Email	leah.klein@co.waupaca.wi.us	Phone No.	715 258-6274		<input type="checkbox"/> 2nd Quarter (April - June; due July 31)	
1. Read GUIDELINES 2. Complete all YELLOW fields ("Tab" to move across, "Enter" to move down) 3. EMAIL completed form in an Excel format to specialized.transit@dot.wi.gov					<input type="checkbox"/> 3rd Quarter (July - Sept; due Oct 31)	
					<input type="checkbox"/> 4th Quarter (Oct - Dec; due Jan 31)	

	Project 1	Project 2	Project 3	Project 4	Project 5	Project 6	Project 7	Project 8	County Total (both pages) ↓
Name of project <i>(as listed in annual application)</i>	Volunteer Driver								
Provider <i>(if other than county agency)</i>	2018 1st Quarter								
Section A – One-way trips by Passenger Type									
Senior, ambulatory	1,943								1,943
Senior, non-ambulatory	42								42
Disabled, non-senior, ambulatory	775								775
Disabled, non-senior, non-	0								0
Other	371								371
Section A TOTAL <i>(must equal total of Section B)</i>	3,131	0	0	0	0	0	0	0	3,131
Section B – One-way trips by Purpose									
Medical	1,471								1,471
Employment	597								597
Nutrition	442								442
Education/Training	160								160
Social/Recreational	138								138
Personal Business	137								137
Other	186								186
Section B TOTAL <i>(must equal total of Section A)</i>	3,131	0	0	0	0	0	0	0	3,131
Section C									
Definition of Senior <i>(i.e. 55)</i>	60								N/A
Total Expenses									\$ -
Total Trip Miles	126,696								126,696
Total Hours of Service	3,763								3,763
Comments / Notes: <i>(not required)</i>									