

**WAUPACA COUNTY JOINT MEETING  
EXECUTIVE COMMITTEE,  
HEALTH & HUMAN SERVICES BOARD,  
COMMITTEE ON AGING AND  
NUTRITION ADVISORY COUNCIL  
Minutes – August 7, 2019**

Committee met in room 1068 of the Waupaca County Courthouse at 3:00 p.m.

County Board Chair Koeppen called the meeting to order and gave the open meeting statement. Roll Call: County Board Chair Koeppen, Supr. Craig, Fleese, Golding, Handrich, Johnson, Jonely, Kussmann, Lehrer, McClone, G. Murphy, Neumann, Nygaard, and Zaug. Citizen Members Appleby, Brumm, Elvery, Goedderz, Muck, Olson, Reilly, and Steffens. Others Present: Chuck Price, Shannon Kelly, Leah Klein, Melissa Anderson, Erica Becker, Diane Meulemans, and Jill Lodewegen.

**Review and Approve Agenda. Motion:** Supr. Zaug moved and Supr. Lehrer seconded the motion to approve the agenda. Motion was carried without a negative vote.

There was no public comment.

**Senior Nutrition Program Updates:**

Leah Klein, Aging and Disability Resource Unit Manager gave a presentation to the committee regarding the Waupaca County Elderly Nutrition Program. She reminded the committees of the June 5 DHHS Board decision to transition to restaurant-voucher model, release a RFP for countywide home delivered meals service and institute an immediate waiting list for both programs. She then gave the committees an overview on the status of the programs noting that they are in the process of countywide reassessments for Home Delivery Meal (HDM) eligibility, reviewing bids for that program which will be considered at tonight's DHHS Board meeting and awaiting approval from the state for waiting list policy. She provided a handout with some of the frequently asked questions and concerns of the nutrition program transition with answers to help everyone understand the correct answers to these questions and address some of the concerns.

She pointed out that they would be doing a site visit to the only voucher program in the state. Leah explained that within DHHS' current tax levy allocation, the Nutrition Program would be budgeted \$118,235 for the 2020 budget. She then reviewed previously presented information that included a comparison of neighboring counties' congregate senior dining sites, stats showing the decrease of 9,000 congregate meals in the last 5 years, increase in HDM of 5,500 meals in 5 years, congregate meal site cost which included overhead, that range between \$7.40 to \$16.10 with an estimated per-meal donation of \$2.90, HDM cost that range between \$6.82 to \$14.49 with an estimated per-meal donation of \$1.80 and a 6 year catering cost difference showing a 66% increase.

Leah addressed questions regarding community resource differences (such as number and size of restaurants), food quality and regulations, and meal and overhead cost variation throughout different locations (the more meals served, the more overhead cost can be spread out).

Supervisor G. Murphy, Chair of DHHS Board asked the members to please direct questions to the staff if they did not have the answer so concerns can be addressed with correct information.

Adjourn. **Motion:** Supr. Lehrer moved and Supr. Craig seconded the motion to adjourn at 4:15 p.m. Chair Koeppen declared the meeting adjourned.

Jill Lodewegen  
Waupaca County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.

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