

**WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**Transportation Coordinating Committee Minutes**  
**January 10, 2019**

*This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.*

Meeting called to order by Leah Klein, Aging & Disability Resource Unit, Manager, Waupaca County Department of Health and Human Services on behalf of Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:33 a.m.

**MEMBERS PRESENT:** Dave Lowe, Jesse Cuff, Carl Kietzmann, Bob Thompson, Janna Taylor

**MEMBERS EXCUSED:** Gerald Murphy, Ron Johnston, Karl Schulte, Chad Hoerth

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Leah Klein (ADRU Manager), Patsy Mbughuni (CAP Services)

- I. **ADOPTION OF AGENDA:** *Motion by Carl Kietzmann, seconded by Jesse Cuff to approve the agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of November 8, 2018:** *Motion made by Carl Kietzmann, seconded by Janna Taylor to accept minutes from November 8, 2018. Motion carried.*

**PUBLIC COMMENT:** Patsy Mbughuni (CAP Services) noted her interest in this Committee's discussions, particularly as it relates to employment transportation.

**III. Veterans Transportation – Jesse Cuff:**

For 2019 the focus will be on getting funds and money to reimburse rides for veterans to the VA clinics. They've received a \$3,000 donation recently to be utilized for veteran transportation. Jesse participated in the New London ThedaCare Community Health Action Team (CHAT) and was involved in the Transportation Plunge that took place in December. It was nice to hear from a veteran at the Plunge that they are receiving great services from the Waupaca County Volunteer Driver Transportation program.

**IV. 5310 Operating Expenses Grant – Leah Klein:**

Leah shared with the Committee that Department of Health and Human Services has applied for CY2019 5310 Operating Expenses Grant and received \$34,577 in additional funding to put toward the ongoing operation of the Volunteer Driver Transportation Program. No additional updates at this time, as they come forward, Leah will share with this Committee.

**V. 2019 85.21 Transportation Program Projections – Leah Klein:**

Leah shared the 4<sup>th</sup> Quarter Ridership data with the Committee as well as a year-in-review for 2018. Leah shared that the Volunteer Driver Transportation Program will have unexpected increases in expenditures for 2019 with the change in IRS Mileage Reimbursement rate to \$0.58/mile (increase of \$0.035/mile) and a change in Waupaca Taxi charges from \$5.00 roundtrip to \$6.00 round trip (increase of \$1.00/roundtrip). These changes will impact the overall 2019 Volunteer Driver Transportation Program budget. The current copayment structure was discussed and it was suggested to review some of the copayments in response to growing demand and growing costs.

**VI. Keyhubs 85.21 Program & DHHS Travel Project – Leah Klein:** Leah updated the Committee on next steps for the company, Keyhubs, to review Volunteer Driver Transportation Program data and

DHHS employee mileage data. Vikas Narula, Keyhubs founder, will be visiting DHHS the first full week in February to meet with staff and review transportation data in a deeper level to evaluate possible redundancies and efficiencies. As further updates are available, they will be shared with this Committee.

**VII. New London ThedaCare CHAT (Community Health Action Team) Plunge – Transportation – Leah Klein / Tracey Ratzburg:**

Leah, Janna, and Jesse all participated in the December Transportation Plunge. Leah introduced Tracey Ratzburg, a member of ThedaCare New London CHAT, who facilitated the recent Plunge to the Committee members. Tracey gave a summary of CHAT's history, purpose, members, past accomplishments, as well as a summary of the recent Plunge on Transportation. This year's Plunge objectives were to establish a common understanding of Transportation for Waupaca County, learn together & build connections, find unique solutions, and determine what action to take. ThedaCare provides resources toward problem solving in the form of staff, funds and, the New London CHAT team. Outcomes of the recent plunge include a vision to work towards having a community with well known, various modes of transport that are safe, affordable and accessible at any time for any reason including medical appointments, social connectedness, economic growth/impact, and work force vitality. On Jan. 15 the Debrief continues. The attendees will focus on identifying action to move forward with. To look for quick no cost solutions that they might start with as they plan the long term action. From this a planning committee will be formed.

**VIII. 5-Year Transportation Coordination Plan Goal Review – Leah Klein:**

This was requested as a standing agenda item to ensure that the committee does not lose sight of the goals identified by the community as priorities for transportation related needs in the county. Leah and committee members discussed and reviewed the coordination plan and goals and will continue to do so in the future.

**IX. Adjourn: Motion was made to adjourn by Dave Lowe, seconded by Jesse Cuff. Motion Carried.**

**NEXT MEETING – Thursday, March 14, 2019 – 10:00am – Waupaca County Courthouse – LL43**

Respectfully Submitted by: Janna Taylor