

**B-3 EARLY INTERVENTION PROGRAM (B-3 EIP) CHILDREN'S COMMUNITY OPTIONS PROGRAM  
(C-COP) ADVISORY COMMITTEE**

January 16, 2018

**CALL TO ORDER:** Chairman Linda Kirchner called the meeting to order at 4:31 pm and gave the opening meeting statement.

**ROLL CALL:**

**Members Present:** Nicole Lauritzen, Linda Kirchner, Susan Johnson, Felicia Souza, Leah Wojnowiak, Cristin Bauch

**Members Absent:** Flonnie Pliska, Sue Otterson, Eileen Lamm, Steve Wowzynski, Jeanne Gehrke

**Staff Present:** Hannah Lamers, Jennie Boelter

**REVIEW AND APPROVE AGENDA:** Motion made by Cristin Bauch, seconded by Nicole Lauritzen to approve the agenda. Motion carried without a negative vote.

**APPROVAL OF MINUTES:** Motion made by Nicole Lauritzen and seconded by Linda Kirchner to approve the minutes from the November 14, 2017 meeting. Motion carried without a negative vote.

**PUBLIC COMMENT:** None

**CHILDREN'S COMMUNITY OPTIONS PROGRAM:**

**Introductions:** Everyone introduced themselves.

**New Staff Member:** Cristin Bauch is the new Manager for the Family and Community Services Unit.

**New Committee Member:** Susan Johnson made a motion to recommend Leah Wojnowiak from the Early Head Start Program replace Sarah Heinrich as a citizen representative to the B-3 EIP/C-COP Advisory Committee. Seconded by Nicole Lauritzen and motion carried without a negative vote. **ACTION REQUIRED**

**Current Program Update:** Hannah Lamers reported in 2017 the C-COP received \$186,744. \$80,339 was allocated for C-COP services. \$93,587 was allocated for State match clients in the CLTS and C-COP programs. \$12,818 was allocated for administrative services. Final figures for money spent for 2017 are not yet in. Any remaining monies could be used to cover the cost of things such as assessments or other program costs.

We received 24 referrals and served 50 children in 2017.

**State Plan Update:** We are still waiting to hear back from the State on approval of the 2018 C-COP Plan update.

**B-3 EARLY INTERVENTION PROGRAM:** Nicole Lauritzen reviewed the following information:

**Quarterly Report:** October 1, 2017 through 12/31/2017

Number of children served: 54 (had or have an open IFSP)

Number of referrals: 38

Of the 38 referrals there were no CAPTA referrals

8 – Eligible and accepted services

2 – Lost to follow-up

0 – Transfer to different county (child moved after initial referral)

7 – Screen only

3 – Family denied a screen or an evaluation

0 – Screen being done by Healthy Beginnings

0 – Already receiving services

0 – Child was over 3 years of age

10 – Still in the process of screening or evaluation-IFSP

3 – Did not qualify

3 – Eligible but denied services

0 – Referred to school-was close to three years old

2 – Referred to wrong county, forwarded the referral

0 – Transfer from another county

0 – Outpatient services chosen

0 – Hold on services, family reason

0 – Eligible but turned 3 before services were opened

Number of two year olds screened at New London Child Development Days: 8

**Program Updates:** Nicole Lauritzen reported the State was here for an on-site visit on December 4, 2017. The State performs an on-site visit once every five years. Nicole reviewed the report from the State.

Main strengths of Waupaca County are:

- Data driven decisions regularly inform fiscal and Birth to 3 program decisions.
- Communication across programs and among leadership is well established.

Key opportunities for improvement are:

- Reinvest the time, effort and commitment to implementing the Routines Based Interview.
- With the support of county leadership continue to push forward with full implementation of primary coach approach to teaming.

Findings of Non-Compliance Identified and issued are: None

**SCHEDULE NEXT MEETING:** The next meeting date is Tuesday, April 17, 2018. Beth will check to see if a meeting room is available at the Manawa Public Library.

**ADJOURN:** Cristin Bauch made a motion to adjourn the meeting at 5:04 pm, seconded by Susan Johnson. Motion carried without a negative vote.

Submitted by,

Beth A Hintz, Program Assistant

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.

DRAFT