

**WAUPACA COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES
COORDINATED SERVICES TEAM (CST) COORDINATING COMMITTEE
FEBRUARY 22, 2019**

CALL TO ORDER AND OPEN MEETING STATEMENT: Shawna Hansen called the meeting to order at 8:35 am and gave the open meeting statement.

ROLL CALL:

Members Present: Art Bolen, Jody Muck, Jill Amos-Polifka, Jesse Cuff, Jan McDonough, Sherrie Nichols, Bruce Rathe, Laurie Schmidt, Shawna Hansen

Members Absent: Alisha Haase, Jeanine Rysewyk, Shannon Kelly, Thiago Souza

OTHERS PRESENT: Andrew Whitman, Erin Eller, Julie Shew

REVIEW AND APPROVE AGENDA: Laurie Schmidt made a motion to approve the agenda. Seconded by Jill Amos-Polifka. Motion carried with no negative vote.

APPROVAL OF MINUTES: Jan McDonough made a motion to approve the minutes from the August 24, 2018 meeting. Seconded by Jill Amos-Polifka. Motion carried with no negative vote.

PUBLIC COMMENT: None

INTRODUCTIONS: Everyone introduced themselves. Shawna Hansen is the new Family and Community Services Manager.

STAFF CHANGES: We are in the process of hiring one fulltime and one half time CST positions.

ENROLLMENT UPDATES: Nineteen clients are enrolled as of January 1, 2019. Six youth are on the waiting list. The average length of stay in the program is 715 days or approximately two years. The wait list is prioritized by client needs. Laurie Schmidt asked for a breakdown of enrollment by community for future meetings. Shawna shared the story of a client who has been in the CST Program and successfully graduated. Jan and Shawna meet each week to review the CST/CCS referrals.

PRESENTATION BY PARKS AND REC DEPARTMENT: Laurie Schmidt handed out an information sheet she put together with Park and Rec information for seven different cities in Waupaca County. Laurie Schmidt introduced Andrew Whitman from the Waupaca Parks and Rec Department. Andrew handed out and reviewed the Waupaca Activity Guide. The program focus is on family activities. Non-resident fees is an issue that Andrew is working on. Jill indicated it is hard for foster families to afford the fees. Shawna suggested asking for private donations or scholarships to help with program costs. Big Brothers and Big Sisters is active in the Waupaca area. They can meet at the Rec Center. Thank you to Laurie for coordinating this presentation.

NEXT MEETING DATE: The meeting dates for 2019 are: Friday, April 26, Friday, June 28, Friday, August 23, Friday, October 25 and Friday, December 13. All meetings will be held 8:30 – 9:30 am in Room 1037 on the first floor of the Waupaca County Courthouse.

ADJOURN: Laurie Schmidt made a motion to adjourn. Seconded by Jessie Cuff. Motion carried without a negative vote. The meeting was adjourned at 9:12 am.

Submitted by,

Beth A. Hintz, Program Assistant

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.