

WCDHHS Board Meeting Minutes  
March 5, 2019  
Waupaca County Courthouse  
Room 1068  
Waupaca, WI 54981

Members Present: Jan Lehrer, Dave Neumann, Jerry Murphy, Pat Craig, Sue Golding, Dave Johnson, Dr. Steven Goedderz

Members Excused: Jody Muck, Judi Olson

Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Leah Klein, Jed Wohlt, Melissa Anderson

Others Present: Heather Newton, UWGB Aging Programs Intern

The meeting of the Health and Human Services Board was called to order at 5:02 pm by Chair Jerry Murphy.

Motion by Johnson, second by Lehrer, to approve amended agenda. Motion carried.

Motion by Craig, second by Neumann, to approve revised minutes from February 6, 2019. Motion carried.

Public Comment: None

Program Presentation: Youth Justice

Deputy Director Shannon Kelly gave a PowerPoint presentation of our Youth Justice program. Shannon supports the state through professional training development to all new Social Workers coming into Child Welfare or Youth Justice. She is one of several County employee that works with a trainer at the State level. In 2016 the Youth Justice system moved from Department Of Corrections to Department of Children & Families. The vision is to get youth to behavioral health services rather than youth justice systems. We get many referrals from the schools. We know there are better outcomes when youth are not involved in corrections. There are not yet standards in how to do the work. DCF has been aggressive in what they have put forward in standards, looking at models in other states. We want to assure services are a good match for the youth at the right time. For youth that commit a crime, 66% are non-serious, non-violent, and non-chronic, meaning they will only have one event considered criminal; 29% serious; 9% chronic; 3% violent; and 3% serious, violent, chronic. Chronic means 3 or more crimes on 3 separate events. The State will be moving toward BARJ Model – Balanced and Restorative Justice Model. This model supports youth in accountability, community safety, and competency development. We have had talks with Judges and DA's Office on moving forward with this model. Shannon reviewed a flowchart of the process when a referral is made. We need to be careful to adjudicate the correct youth, especially since records can be used for entry into the military or to purchase firearms. Shannon reviewed the DHHS Internal Process for YJ Referrals. This process never existed in writing. We are looking at all programs for processes that have always been done a certain way and determine if changes are needed. Chuck met again with the Manawa Fire Department and shared additional information.

## 1. Personnel

- a. Employee Updates – Jane Voelker retired after 29 years in Economic Support. Jeff Green has resigned as Aging Support Specialist. Motion by Neumann, second by Johnson, to approve retirement and resignation. Motion carried. New hires were listed on the Staffing listing. In addition to the listing shared, we have hired two CCS Facilitators; two CPS Social Workers; one

Environmental Health Specialist; we are interviewing tomorrow for Economic Support; and interviewing Monday for PHN Supervisor. We have no advertisements currently. We are working with HR to refill the Aging Support Specialist position.

- b. Certificate of Recognition for Jane Voelker was shared with the Board.
  - c. Jed Wohlt reviewed an Out-of-State Conference Request for Margo Dieck and Mary Ellie to attend the Public Health Preparedness Summit. We have been going to this conference the past several years, receiving full scholarships to attend. Jerry asked that the employees attend a future Board meeting to share information from the summit. Motion by Lehrer, second by Golding, to approve the request as presented. Motion carried.
  - d. Chuck reviewed an Out-of-State Conference Request for Erica Becker to attend the next Alia Innovation Cohort in Minneapolis. Jerry Milner, the top ranking Child Welfare official in the country, will be there and will be talking about potential future federal funding. They have asked for Fiscal staff to attend this meeting. Motion Craig, second by Johnson, to approve the request as presented. Motion carried.
2. Finance
- a. Deputy Director Kelly reviewed Income Statement Overview for January. On the back page, prior year total shows negative balance of \$729,295.61. After some additional revenue, we are currently at \$613,053.57. We are anticipating additional funding yet to put against the budget. Shannon and Erica are estimating the budget to end about \$500,000 in the red. We will always have unknowns in our budget, however, we are continually looking at changes to improve programs and services. We have about \$2.2 million in our fund balance that will cover the cost.
  - b. Payment Register was shared with the Board. Motion by Craig, second by Lehrer, to approve bills as presented. Motion carried.
3. Reports to the Board
- a. Jed shared information about an artesian well that is on County Highway W, and maintained by the Highway Department. In 2017, Jed was alerted about high arsenic content in the artesian well. We tested the well ourselves and got 8.9 ppb arsenic level, which is at the high end of the safe level for arsenic. We tested the well again this year, and it came in at 9.4 ppb. Someone has tried to modify the well, and it does not meet well standards. Jed has met with the Highway Committee and will meet again. If the Board needs to take any action in the future, Jed will bring this back.
  - b. Nutrition Program – 5 Documents were shared with the Board. 1. Iola Living Assistance gave us a 60-day notice today to terminate the contract. This program provides congregate and home delivered meals for Iola and Manawa. The congregate meal participants in Iola can get meals from the Nursing Home at \$8/meal, which is a significant increase over the current cost. 2. Email from Manawa School District deciding not to respond to any RFP for the senior food service. 3. Lee Much, County Board Member and former DHHS Board member, received a letter from the Marion Mayor denying our request to forgive the rent fees for the Marion Nutrition Site. 4. Letter from City of Clintonville denying our request to forgive the rent fees for Clintonville Nutrition Site. 5. Bullet point document overview of the Nutrition Program. Jerry asked requirements of the program. We are required to provide home delivered meals as our budget allows. For the Congregate meal sites, we are required to have one site open 5 days per week. Pat requested the amount of grant funding dollars for the program. Shannon will send information to Board members. Dr. Goedderz asked about the possibility of people who receive benefits being asked to volunteer at the nutrition program. There are students being required to perform community service, so could they be used in the program? Jan asked about contacting universities for interns to help with programs. Jerry asked to have the Nutrition

Program as an ongoing agenda item for the DHHS Board. Dr. Goedderz wants to see the program looked at for long term needs.

- c. Board Member Reports of Meetings Attended – Jan attended the CCS Regional Committee. She would like to see Jan McDonough come to the Board and explain the program. She shared a story of a participant’s success with the program. Sue attended the drug addiction meeting and stated Sherrie did a great job as a presenter. Sue and Jan also attended the opioid presentation in Stevens Point.
4. Director’s Report
    - a. Follow up to Previous Month’s Meeting, General Department Updates
      - i. UnSystem Innovation Cohort – Chuck, Shannon, and Erica will be going this week.
      - ii. Chuck met with Jared Abbrederis with S.O.W. Foundation. His foundation is growing and he would like to spread the wealth. He is reaching out to some of the same counties as our CCS committee. We could receive about \$5,000 from his foundation.
      - iii. Chuck reviewed a number of meetings and phone conversations he has been part of throughout the last month. Wisconsin Public Television is hoping to air our story in April. Once we hear a date, we will let the Board know.
    - b. Alternate Care Report for January was shared. In 2018, there were 55 children in out of home care placements. With our meetings with Jerry Milner, we will talk about how we work with children’s placements.
    - c. Mental Health Report – a new report on the Crisis Program was shared with the Board.
  5. Motion by Craig, second by Golding, to adjourn at 7:12 pm. Motion carried. Next meeting is April 3, 2019.

Submitted by,

Lana Draeger  
Administrative Services Manager

Approved by,

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