

WCDHHS Board Meeting Minutes
March 7, 2018
Waupaca County Courthouse
Room 1068
Waupaca, WI 54981

Members Present: Dave Neumann, Dona Gabert, Carl Kietzmann, Dave Johnson, Jan Lehrer, Pat Craig, Jody Muck, Dr. Steven Goedderz
Members Excused: Jerry Murphy
Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Kristina Ingrouille, Alisha Haase, Sarena Jensen, Heather Hagen

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Vice Chair Dave Neumann.

Motion by Lehrer, second by Gabert, to accept agenda. Motion carried without a negative vote.
Motion by Craig, second by Johnson, to approve minutes from February 7, 2018. Motion carried without a negative vote.

Public Comment: None

PRESENTATION: Intensive Permanency Services. Alisha Haase, Sarena Jensen, and Heather Hagen presented on the Intensive Permanency Services training the Board approved them to attend in Minneapolis in January. The Board asked that they report back about the training. Alisha thanked the Board for support in approving her attendance at the training. This made her feel valued as an employee. She gave an overview of IPS and how they were given resources to connect with youth and develop relationships with youth and families. Heather found a Healing Guide Book that she received at the training helpful in her working with families. Sarena shared that a tool box she was given at the training was a simple idea that hadn't been thought of before. She was also given information on supporting foster families. There were short activities and videos that she will be able to share with youth and families. The workers meet weekly with families. They also work individually with each child of a family, as they may each have different levels of trauma to deal with. Pat stated it is good for the Board to hear from the workers and what they get out of these trainings, rather than sending managers and asking them to train workers. Sarena felt it was an important training and got so much information that she is sharing with co-workers.

1. Personnel

- a. Employee Updates/Resignations/Retirements/Recruitments were reviewed by Deputy Director Kelly. Chris Lashock joined the Behavioral Health Crisis Team. Amie Good, current part-time Parent Aide, was hired as part-time Access Worker. We have recast the Account Clerk and Behavioral Health Nurse positions. We are checking references on two positions and we have second interviews coming up. We have interviews scheduled for Behavioral Health Clinical Social Worker and Public Health Community Health Educator.
- b. Out-of-State Travel request for Chuck Price and Shannon Kelly for Alia Trainings was reviewed with the Board. These meetings will last 9-10 months. Starting in April, they will be traveling to Minneapolis for the monthly meetings. Alia will be funding the travel expenses. Staff are on board and looking toward new changes. Pat asked what Waupaca County's contribution will be

toward these trainings for salary expenses. Motion by Lehrer, second by Gabert, to approve request. Motion carried without a negative vote.

- c. Out-of-State Travel request for Kristina Ingrouille to attend the National WIC Association Conference in Chicago was reviewed with the Board. She has been awarded a scholarship to fund the cost of the 4-day conference. The funding will cover air fare, hotel, and conference. There may be mileage to get to the airport and some meals. Motion by Lehrer, second by Muck, to approve request. Motion carried without a negative vote.

2. Finance

- a. Income Statements for 12/31/17 and 1/31/18 were reviewed by Deputy Director Kelly. For year end 2017, Shannon reported the year end budget is much better than it was last month. We are waiting on more contracts and revenues, which will bring this budget close to neutral. January was a solid month of expenses and revenues. Shannon continues to have quarterly check-ins with all managers to monitor budgets. If something looks off, they can look now at how to address any concerns.
- b. Payment Register was shared with the Board. Jan questioned Enhancing Balance payment. We will follow up and report back. Motion by Lehrer, second by Craig, to approve bills. Motion carried without a negative vote.

3. Reports to the Board

- a. Board Member Reports of Meetings Attended. Jan thanked Dave for sending information to her on committees. She attended the last County Board meeting to observe. Dave Neumann is on the IT Committee, but it was canceled yesterday.
- b. Waupaca County Industries (WCI) Updates/Reports – we continue to wind down and work with selling of equipment. Jack Gunderson stayed on and was extremely helpful. Shannon wanted to recognize him for his help. Shannon was happy to report that he was hired by the Highway Department. Bids have been opened on various items. We received one bid for \$21,000 for the production equipment. Minimum bid was set at \$55,000, so we will work with Finance Department and Property Committee; we will be looking to put items out on the surplus site. We have an old van on surplus. We have three buses still active on the 5310 grant, and we need to transfer those to another 5310 agency. We're working with Property Committee on getting the building sold.

4. Director's Report

- a. Follow Up to Previous Month's Meeting, General Department Updates
 - i. First meeting of the Cohort is March 29 by telephone. There are three other cohorts in addition to us – Washington County, Maryland; the State of Georgia; and the State of Iowa. We will most likely be paired with Washington County, MD, as we move forward.
 - ii. Wisconsin Public Television had interviews with Chuck, Shannon, Alisha, Cristin, and Erica. They will return on March 19 to conduct more interviews with staff and families.
 - iii. We are continuing with staff office moves.
 - iv. Juvenile Corrections is an active topic across the state. This topic will continue to be in the news.
 - v. Chuck was contacted by the Office of Children's Mental Health. There is a delegation coming from Norway, and they asked if Waupaca County would be interested in hosting them. They are tentatively coming here on April 4, from 9:00-11:00 am.
 - vi. Chuck was invited to go to Washington, DC, last week, along with Amelia Franck Meyer and Christine Beyer, to talk to the US Senate Caucus on Foster Youth. There were about 45

Congressional staff at the meeting. We shared the Waupaca Story. A few days prior, Congressman Gallagher's resolution on Trauma Informed Care was passed. Tammy Baldwin and Ron Johnson have both signed onto the initiative.

- vii. Oprah Winfrey has been in contact with SaintA, who trained Chuck and Shannon on TIC and ACEs. She is doing a special on 60 Minutes Sunday. The link was emailed to Board members.
 - viii. Shannon, Leah, Alisha, and Season have trainings set up with law enforcement throughout the county to train them on Adverse Childhood Experiences. The Sheriff's Department is making it mandatory. Other jurisdictions are invited as well.
 - ix. Shannon nominated Heather Hardwicke, Social Worker with Children's Long Term Care Programs, for a Caring Kids Award. We found out yesterday that she won. This will be the 4th year in a row that we have had a Social Worker win this award.
 - b. Alternate Care Report was shared with the Board.
 - c. Mental Health Report was shared with the Board. The reason for the negative percentage is due to reimbursements received with no costs.
5. Jan stated Chuck was well deserved of being invited to Washington. Motion by Lehrer, second by Gabert, to adjourn at 6:20 pm. Motion carried without a negative vote.

Submitted by,

Lana Draeger
Office Manager

Approved by,
