

**WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**Transportation Coordinating Committee Minutes**  
**March 15, 2018**

*This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.*

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:32 a.m.

**MEMBERS PRESENT:** Gerald Murphy, Jesse Cuff, Carl Kietzmann, Dave Lowe, Bob Thompson, Janna Taylor

**MEMBERS EXCUSED:** Kim Ebert, Ron Johnston, Karl Schulte

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Shannon Kelly, Leah Klein, Valerie Dixon, Cali Nelson, Patrick Wallner

- I. **ADOPTION OF AMENDED AGENDA:** *Motion by Carl Kietzmann, seconded by Dave Lowe to approve the amended agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of January 11, 2018:** *Motion made by Bob Thompson, seconded by Carl Kietzmann to accept minutes from January 11, 2018. Motion carried.*

**PUBLIC COMMENT:** No public comment.

**III. 116, 122, 123, 124 Bus Disposal Approval:**

Leah advised members that the WCI busses are eligible for disposal. Waupaca County Health & Human Services doesn't have a need for them. Waupaca County owns these 3 school busses and 1 mini-bus. Waupaca County would like to put the busses up for public sale. *Motion to move forward with the disposal and public sale of 5310 Grant vehicles: 116, 122, 123, 124. Motion made by Dave Lowe, seconded by Jesse Cuff to approve public sales of busses. Motion carried.*

**IV. WCI BUS 125 TRANSFER to WWH:**

Leah updated the members that WCI mini-bus 125 was be transferred to Wisconsin Veterans Home. The Veterans Home will be responsible for the vehicle maintenance, repair and reporting going forward.

**V. 85.21 TRUST APPROPRIATE EXPENDITURES CLARIFICATION:**

Leah advised members that she has received clarification from DOT in regard to what expenditures can come out of the 85.21 trust and what the statutes are for capital purchases. Committee members provided with letter from WisDOT that clarifies appropriate 85.21 Trust expenditures.

**VI. 2019 -2023 TRANSPORTATION COORDINATION PLAN – ECWRPC:**

Leah mentioned that an ad was put in the ADRC newsletter in regard to the meeting that takes place on April 24<sup>th</sup> from 4:30 PM – 6:30 PM at the Waupaca Courthouse. Individuals on this Committee encouraged to attend as well as any public interested.

**VII. TRANSPORTATION COORDINATION COMMITTEE BYLAWS:**

Leah advised the members that the bylaws are out of date and were last updated in 2000. Leah is researching the bylaw requirements and waiting to hear back from Waupaca County's Corporation Counsel.

- VIII. ADJOURN:** *Motion was made to adjourn at 10:44 a.m. by Jesse Cuff, seconded by Dave Lowe. Motion carried.*

**NEXT MEETING – At the Waupaca County Courthouse, Lower Level Room 43, on May 10, 2018 at 10:30 a.m.**

Respectfully Submitted By: Janna Taylor