

Waupaca County Committee on Aging Meeting Minutes  
Tuesday, March 27, 2018 – 10:00 am  
Waupaca County Courthouse  
811 Harding Street  
Room 1068

*This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.*

Chairperson Mary Kay Poehlman called the meeting to order at 10:00 am.

**Members Present:** Mary Kay Poehlman, Bob Appleby, Dona Gabert, Jan Lehrer and Ray Claussen.

**Others Present:** Leah Klein, Darlene Kramer, Melissa Anderson, Pat Huber and community member Dawn Brumm.

- I. **Adoption of the agenda:** *A motion was made by Jan Lehrer and seconded by Dona Gabert to approve the agenda. Motion Carried.*
- II. **Adoption of Minutes from January 23, 2018 Meeting.** *A motion was made by Jan Lehrer and seconded by Bob Appleby to approve the minutes. Motion Carried.*

**Public Comment:** None.

**III. 2017 Aging Plan Self-Assessment Review & Approval – Leah Klein.**

Leah reviewed this document, which had been mailed to members prior to this meeting. This self-assessment for the 2017 Aging Plan goals required review and approval from the Committee on Aging. No questions were presented and one grammatical error was pointed out. Leah noted that 2018 is a year of writing our new three year plan that spans from 2019 to 2021. Listening Sessions have already occurred in three communities with future Public Hearings to be set. Surveys have been turned that were printed in the winter 2017 ADRC Connection Newsletter. *A motion was made by Jan Lehrer and seconded by Ray Claussen to approve the 2017 Aging Plan Self-Assessment with consideration for the fixing of the grammatical error. Motion Carried.*

**IV. Transportation Program Update – Leah Klein.**

A handout was provided titled *Waupaca County Volunteer Driver Transportation Program December 2017-February 2018*. The data given was a snapshot of the Volunteer Driver Transportation Program which included information about the number of ride provided in the time period and number of volunteer hours donated and more. The data shows that a little over half of the trips provided during the time period are subsidized by the \$85.21 Grant through Wisconsin Department of Transportation. A little under half of the rides provided in that time period are fully funded by other publically funded Health and Human Services or Long Term Care programs. This data is reported to the state regularly as a grant requirement. Members of the committee noted the importance of transportation in a rural area.

**V. Nutrition Program Update – Melissa Anderson.**

Melissa began with staffing updates noting that our Manawa Site Manager, Mona Golla-Kolosso retired in January leaving a vacancy. This site is now being staffed by Diane Basina, Aging Programs Specialist. Melissa also noted that the Marion Senior Center remodel has been completed, as well as the kitchen renovation at the Clintonville Community Center. She discussed our caterers and noted that feedback from sites utilizing Schueller's Great ExSPECHTations has improved since they have stopped introducing new foods and are sticking with the seven week menu rotation which still includes variety. Melissa also noted that the catering contract for the Iola Living Assistance had been amended as of 03/12/18. Iola Living Assistance is no longer able to provide delivery of

prepared food from lola to the Manawa Nutrition Site. This responsibility is now with Waupaca County DHHS. Melissa updated the Committee on Congregate dining participation. Both Waupaca and New London have seen an increase in their participants with Weyauwega and Manawa seeing very low attendance including 1 regular attendee in Manawa with few others playing cards/dominos 2 times per week. On average, the Weyauwega Nutrition Site is serving 1-2 participants daily. When an activity is offered 1 time per month Weyauwega serves 10-12 participants. Home Delivered Meal participation is up across all the sites. The Aging staff at Waupaca County DHHS have clarified Home Delivered Meal participation eligibility in order to serve those who truly are homebound and preserve precious Volunteer resources. Aging staff also are concerned with inadvertently contributing to the isolation of some seniors who are able to leave their home.

Leah and Melissa noted that the Waupaca County Elderly Nutrition Program is successful in many areas however several areas of concern are present including low congregate dining participation, continual need for volunteers and more. Leah and Melissa will be working with this Committee as well as the Nutrition Advisory Council over the coming months to present concerns and gather input from area stakeholders about the needs of the community as it relates to senior nutrition.

#### **VI. Regional ADRC Coordinator Update – Darlene Kramer**

Darlene presented us with Satisfaction Survey Results from January through December 2017. Overall high satisfaction rates for most survey categories. Darlene also reported that the Regional ADRC of Calumet, Outagamie and Waupaca Counties will be submitting an application for a Dementia Care Specialist (DCS) position through the Office for Resource Center Development. There are 5 DCS positions being awarded with a target employment start date of July 1, 2018. This position is permanently funded through the state and would be especially helpful here in Waupaca County where we have the greatest need. The position would be housed in Outagamie County, as they have office space in their new facility.

#### **VII. Committee on Aging Membership – Leah Klein.**

Leah reported that with the vacancy we already have on the committee and the two possible vacancies with Dona Gabert leaving the Waupaca County Board of Supervisors and Jan Lehrer beginning her tenure with the Waupaca County Board of Supervisors. County Board appointments will be made in May 2018. Leah is asking this Committee for assistance in recruitment efforts. This Committee meets 6 times per year. We are looking for competent, caring individuals understand the importance of the decisions being made by this Committee as well as Health and Human Services as a whole. Dawn Brumm, a community member from New London who has experience as a nurse, came to this meeting to observe this committee. Jan Lehrer asked Dawn to introduce herself. Dawn explained that she has 12 years' experience as a pediatric nurse and 20+ years' experience as a Home Care/Hospice nurse with Waupaca County. Dawn was interested in becoming a member and agreed to a recommended appointment.

#### **VIII. Committee on Aging Bylaws – Leah Klein.**

Leah noted that our bylaws need to be updated and to that end she has sent a rough draft to our Corporation Counsel. It may be sometime before our Corporation Counsel gets back to us on this due to her heavy work load the next two months.

#### **IX. Adjourn. A motion was made by Ray Claussen and seconded by Dona Gabert to adjourn. Motion Carried.**

**Next Meeting – Tuesday May 22, 2018 – 10:00 am – Waupaca County Courthouse Room 1068**

Respectfully Submitted,  
Pat Huber, ADRC Clerk