

WCDHHS Board Meeting Minutes
April 3, 2019
Waupaca County Courthouse
Room 1068
Waupaca, WI

Members Present: Pat Craig, Dave Neumann, David Johnson, Jerry Murphy, Jan Lehrer, Judi Olson, Dr. Steven Goedderz, Sue Golding, Jody Muck
Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Leah Klein, Erica Becker, Sherrie Nichols, Melissa Anderson, Joanne Samack
Others Present: Tatiana Sotka and Kelsey Johnson, UW-Stevens Point Students; Jill Geoffroy WI Veterans Home; Judy Morris, Volunteer

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Craig, second by Lehrer, to accept agenda. Motion carried.

Motion by Johnson, second by Lehrer, to approve minutes from March 5, 2019. Motion carried.

Public Comment: Kelsey Johnson and Tatiana Sotka introduced themselves. They are students at UW-Stevens Point in the Political Science program and were instructed to attend a Board meeting of their choosing.

Program Presentation: Comprehensive Community Services (CCS) Program

Sherrie Nichols, Behavioral Health Manager, supervises the Behavioral Health services in the County. Sherrie gave a review of the CCS Program. Jan McDonough is the CCS Program Manager. We have three CCS Facilitators and also work with the CLTS program staff. CCS is a wrap-around program providing support for people. Waupaca is part of a 6-county consortium. We have a liaison that works with the consortium and the state. With the consortium, we can share programs and training opportunities, however, we cannot transfer clients to other counties if they are Waupaca County residents. Many people served in the CCS Program don't have natural supports to help them. To qualify, a person must have a mental health diagnosis, AODA diagnosis, or a combination of MH and AODA. A goal is to keep people safe in their community, helping people to work toward recovery. People must be evaluated with a Functional Screen. It is preferred the person has medical assistance, however, that is not a requirement. CCS is 100% reimbursable for expenses. We can bill Medicaid directly, and get funding through WIMCR reporting. One benefit of CCS is to identify a therapist that will align with the individual. CCS allows us to be creative with therapy, such as equine therapy. Length of time in the program varies, and a person can be a year or more in the program. There are about 40 clients in the program at this time. Primary diagnosis for the people in the program is mental health, with a few adults and minors struggling with substance abuse. We have about 24 people on the referral list. Any time a referral comes in, the program tries to reach out and give basic services to keep them connected. We anticipate seeing growth in this program, as needs are great in this area. Jan suggested asking a program participant, if willing, to attend a Board meeting to share their personal perspective on how the program has helped them.

1. Personnel

- a. Shannon Kelly gave the employee updates. Retirements of Peggy Strey and Beth Hintz were shared with the Board. Motion by Lehrer, second by Golding, to accept retirements. Motion carried. We have open recruitments for Public Health Nurse Supervisor, Benefit Specialist, part-time Economic Support Worker, and part-time Coordinated Services Team Case Manager.

2. Finance

- a. Shannon reviewed the Income Statement. Being early in the year, there isn't a lot of activity or anything to be concerned about at this time.

- b. Payment Register was shared with the Board. Motion by Muck, second by Neumann, to approve bills and payment register. Pat had asked for a report on Alia payments. Erica provided a report for 2018 – current. The total paid to Alia since October is about \$75,000 of the over \$300,000 Innovations Grant we received to pay for these trainings. Motion carried.
 - c. 2018 Budget Preliminary Year End Review was shared with the Board. This outlines the status of the 2018 budget. At this time, we are projecting a net loss of approximately \$500,000. We brought in slightly more revenue than we had budgeted. Expenses were substantially over budget. Shannon reviewed a document, Points of Consideration, in regard to the loss.
3. Reports to the Board
- a. Nutrition Program Updates – We have been working closely with the Nutrition Advisory Council and Committee on Aging. Iola Living Assistance gave us a 60-day notice to end catering to Iola and Manawa. Our goal is to not interrupt meal deliveries to Iola and Manawa participants. Iola Living Assistance has agreed on a short-term basis to continue meals to Iola residents with the same meals provided to their residents, which is about \$3.00 per meal over our current cost. We are hoping to find a caterer in the Manawa area. The Nutrition requirements by the State are so strict, local restaurants aren't able to support the meals at a price that the program can hold. Leah shared a proposed Project Manager Job Description for the Manawa/Ogdensburg dining area. Leah and Melissa are looking to pilot ideas in one area before expanding out to other areas. Leah reviewed considerations for the 2019 program. With the short-term crisis plan and additional cost for Waupaca and Weyauwega meal costs, we are looking at an additional \$30,686 for 2019. For home delivered meals, there is a concern of food safety in the delay of the time the meal is made and the time it is delivered. Discussion on voucher program that has been done in other counties. Pat wants to see people involved in the planning.

6:41 pm – Chair Murphy requested a 10-minute break. Meeting resumed at 6:50 pm.

- i. Funding Follow-Up to Previous Meeting. This was a follow-up to Pat's request from last month. An overview of the Nutrition Budget was shared. Shannon walked the Board through the line items of the budget. This program is budgeted at over \$255,000 deficit.
- b. Due to the WCHSA Spring Conference, Chuck is requesting to change the May meeting date due to Chuck, Shannon, and Jerry attending the conference. Pat questioned whether Board members could attend or would there be live streaming of the presenters. Chuck mentioned PowerPoint slides will most likely be up on the website after the conference. Pat suggested we include the conference expenses in the next budget for more Board members to be able to attend. Motion by Lehrer, second by Muck, to change the next meeting to April 30. Motion carried.
- c. 5310 Vehicle Ownership Transfer Approval. 5310 is a vehicle grant program. We have received 80% funding for vehicles and we pay 20% co-pay. We have been doing the grants for agencies such as City of New London and Wisconsin Veterans Home. We hold the lease to the Wisconsin DOT for these vehicles. We want to transfer ownership of a vehicle to the Veterans Home. We wouldn't be responsible for annual reporting or overseeing the vehicles if we could transfer ownership. Shannon requested the Board's permission to have conversation with the Veterans Home on transfer of the vehicles. Motion by Neumann, second by Muck, to allow the conversation. Motion carried. There are additional vehicles that the City of New London and Wisconsin Veterans Home put up the 20% match funding. The City of New London and Wisconsin Veterans Home would like to keep the vehicles. Motion by Neumann, second by Olson, to approve the transfer of all vehicles. Motion carried.
- d. Advisory Committee Reports
 - i. Transportation Coordinating Committee Meeting Minutes of January 10 were shared with the Board.
 - ii. CCS Coordinating Committee Meeting Minutes of February 22 were shared with the Board. The Committee is recommending the appointment of Tom Jadin and Brenda Freeman to the committee. Motion by Craig, second by Golding, to recommend appointments. Motion carried.

- iii. CST Coordinating Committee Meeting Minutes of February 22 were shared with the Board.
 - iv. B-3/C-COP Advisory Committee Meeting Minutes of March 7 were shared with the Board.
 - v. Committee on Aging Meeting Minutes of March 26 were shared with the Board. The Committee is recommending the re-appointments of Ray Claussen and Bob Appleby. Motion by Johnson, second by Lehrer, to recommend appointments. Motion carried.
 - vi. Nutrition Advisory Council Meeting Minutes of March 21 were shared with the Board.
 - e. Board Member Reports of Meetings Attended – No one shared information of meetings attended. Jan shared information from an article from the EMS Professional magazine regarding leaders.
4. Director's Report
- a. Follow-up to Previous Meeting
 - Alia Innovations/ECOTONE Documents – The documents were sent to the Board after last month's meeting. The reports explain what we're doing and why we're doing this work. This report captures work over the past year. We're going into the 2nd year. Every other month, Chuck and Shannon are participating virtually. There isn't an actual roadmap of what's next. They continue to work on hacks that support prevention. We have an aspiration of strengthening and preserving families.
 - We learned last week that DEN Services will be closing June 30, 2019. DEN Services has been a long term provider to the county.
 - There recently was a stolen vehicle by a Rawhide youth. Chuck was involved in a meeting with Sheriff's Department and Rawhide staff. Even though this was not one of our children, this impacts our system.
 - Chuck presented at the Wisconsin Opioid Conference today in Green Bay.
 - On April 12 Congressman Gallagher will be here to meet with Chuck and Shannon on trauma informed care.
 - April 18 Department of Children and Families Secretary will be here to meet with child welfare staff.
 - Amelia will be here at our All Staff meeting on April 18 to present to staff from noon – 1:30 pm. If Board members wish to attend, we will notify County Clerk for posting of the meeting.
 - Wisconsin Public Television will be airing our story on May 13 at 8:00 pm. The title is "Not enough apologies."
 - b. Alternative Care Report was reviewed.
 - c. Mental Health Report was reviewed, along with crisis statistics through February.
5. Motion by Lehrer, second by Olson, to adjourn at 8:03 pm. Next meeting is Tuesday, April 30. Motion carried.

Submitted by,

Lana Draeger
Administrative Services Manager

Approved by,
