

WDHHS Board Meeting Minutes
April 4, 2018
Waupaca County Courthouse
Room 1068
Waupaca, WI 54981

Members Present: Dave Neumann, Dona Gabert, Dave Johnson, Carl Kietzmann, Jody Muck, Jerry Murphy, Pat Craig, Jan Lehrer
Members Excused: Dr. Steven Goedderz
Others Present: Chuck Price, Shannon Kelly, Lana Draeger

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Chair Murphy thanked Dave Neumann for chairing the meeting last month. He congratulated Pat, Dave, Dave, and Jan for their elections on County Board. He recognized Dona and Carl for their service. They will be missed on the County Board and DHHS Board.

Motion by Craig, second by Lehrer, to accept agenda. Motion carried without a negative vote.

Motion by Lehrer, second by Gabert, to approve minutes from March 7, 2018. Motion carried without a negative vote.

Public Comment: None

1. Personnel

- a. Employee Updates were reviewed by Deputy Director Kelly. There have been no resignations to report. Brittany Shellenberger moved from Ongoing Social Worker to Kinship Care/Social Worker Float. We hired Sarah Vogel as CLTS Social Worker; LaVada Torzewski has been hired as Account Clerk; Jane Doolan has been hired as Behavioral Health Therapist; and Margo Dieck has been hired as Community Health Educator. We have an offer out for the Behavioral Health Crisis Worker. We have interviews on Friday for Behavioral Health Nurse. We have open recruitments for Initial Assessment Social Worker and Ongoing Social Worker.

2. Finance

- a. Income Statement was reviewed by Deputy Director Kelly. This report is through February. Nothing is concerning at this time of year. We are finishing up 2017 with reconciliation due on Friday. We received a large CCS payment for 2017 that should help finish the budget as positive.
- b. Payment Register was shared with the Board. Motion by Lehrer, second by Gabert, to approve bills. Motion carried without a negative vote.
 - i. At last month's meeting, there was a question about a payment to Enhancing Balance. That was a prevention training sponsored by the ADRU.

3. Reports to the Board

- a. Advisory Committee Reports
 - i. Transportation Coordinating Committee Meeting Minutes of January 11, 2018, were shared with the Board.
 - ii. Committee on Aging Meeting Minutes of March 27, 2018, were shared with the Board. The Committee is recommending the appointment of Dawn Brumm to the Committee. Motion by Craig, second by Muck, to recommend the appointment of Dawn. Motion carried without a negative vote.
 - iii. The current list of Advisory Committee members was shared with the Board. At next month's meeting, we will need to appoint new Board members to some committees.

- b. Board Member Reports of Meetings Attended – Board members received an invite from East Central Regional Planning Commission about an upcoming listening session related to transportation issues. Board members may attend if interested.
 - c. Waupaca County Industries Updates – The building is listed on the market. Bids for equipment sale were unsuccessful. Celeste is helping Renae put items on the Government Surplus site and eBay. Celeste, Renae, and Jack Gunderson have made themselves available for pick-ups of sold items. Some items outside the building were stolen. We anticipate to have the building empty by the end of April. More items were being posted this week. Jerry asked for a report on amount of funds brought in from the sale of items as well as the building. On the Income Statement, there is a line item that will be updated as items are sold.
4. Director's Report
- a. Follow Up to Previous Month's Meeting, General Department Updates
 - i. This morning, we had an opportunity to host First Lady Walker, Elizabeth Hudson from Office of Children's Mental Health, and a delegation from Norway, sharing with them our Trauma Informed Care journey. A representative from Waupaca Post was there. This was a great opportunity to get our information out internationally. Chuck shared bios of the people that were here.
 - ii. Shannon and Leah, in coordination with Kevin Studzinski of the Sheriffs' Department, put on an ACEs presentation to law enforcement. All Sheriff's Department Patrol were there. Other jurisdictions were invited. New London sent all law enforcement staff. Comments and feedback have been positive.
 - iii. There was a meeting with Marion School District last week, with plans to meet with all School Districts to have regular meetings. So far, meetings have been held with Weyauwega-Fremont and Waupaca School Districts.
 - iv. We had new staff orientation this week. At these training, all new staff get the Trauma Informed Care and ACEs training.
 - v. Chuck has been in contact with Wisconsin Public Television for follow-up meetings.
 - vi. Shannon nominated Heather Hardwicke for a Caring Kids Award. She was selected for the award. Shannon accompanied Heather to the ceremony. This is the 4th year in a row that a Waupaca County Social Worker has won this award.
 - vii. Office moves are coming along, and we're getting into final stages for remodel.
 - b. Alternate Care Report was shared. There are two children in residential care, with the possibility of more being placed soon. Our Social Workers are working very hard with these families to avoid placements and return children home.
 - c. Mental Health Report shows payments being made to us from past placements. In 2015 34% of crisis contacts resulted in hospitalizations; 22% in 2016; and 11 % in 2017. This shows the great work our crisis staff and behavioral health staff are doing.
5. Director Price thanked Carl and Dona for their work and dedication to the Board. Motion by Lehrer, second by Gabert, to adjourn at 6:00 pm. Next meeting is May 2, 2018. Motion carried without a negative vote.

Submitted by,

Lana Draeger
Office Manager

Approved by,
