

# Waupaca County Child Death Review Team

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## Meeting Minutes

4/13/18 | 9-11 AM | Waupaca County Courthouse | Room LL42

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**PRESENT:** Barry Tomaras, Karen Nash, Shelley Donner, Darold Krueger, Jed Wohlt, Sarah Wolf, Jeff Schlueter, Brian Hoelzel, Wes Zube, Season Westphal, Sarah Zblewski, Susan Resch, Veronica Isherwood, Elissa Stults, Jim Beggs, Jen Lubinski

### **OPEN SESSION:**

1. Meeting called to order at 9:05 by Barry.
2. Introductions
3. Reviewed Agenda. Motion to accept agenda made, seconded, and carried.
4. Reviewed January 2018 Meeting Minutes. Motion to accept minutes made, seconded, and carried.
5. Public Comment: None

### **REPORTS TO THE TEAM:**

6. Mission statement discussed. Team agreed that they like the statement shared by Karen. Mission statement will be "Through a comprehensive and multidisciplinary review of child deaths, we will better understand how and why children die and use our findings to take action to prevent other deaths and improve the health and safety of our children"

### **ACTION ITEMS:**

7. Confidentiality Waivers signed by all present.
8. Motion to go into closed session made, seconded, and carried.

### **CLOSED SESSION:**

9. Discussion of information relating to the unexpected deaths of specific children
10. Motion to return to open session made, seconded, and carried.

### **RECONVENED OPEN SESSION:**

11. Next Meetings Scheduled for Friday, July 13th and Friday, October 12th. Case Summaries will be emailed 2-3 weeks prior (zixsecure) by Jen.
12. Motion to Adjourn meeting made, seconded, and carried. Meeting Adjourned.

**Minutes Submitted by Jen Lubinski**

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