

WCDHHS Board Meeting Minutes  
May 2, 2018  
Waupaca County Courthouse  
Room 1068  
Waupaca, WI 54981

Members Present: Jan Lehrer, Dave Johnson, Pat Craig, Dave Neumann, Jerry Murphy, Lee Much, Jody Muck, Dr. Steven Goeddez

Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Cassie Schmitz, Jed Wohlt

Others Present: Chris Culotta, WI Department of Health Services, and Marian College Student Nurse

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Director Chuck Price.

Supervisors Jan Lehrer and Lee Much were welcomed to the DHHS Board.

Motion by Lehrer, second by Muck, to approve agenda. Motion carried without a negative vote.

Motion by Johnson, second by Craig, to approve minutes from April 4, 2018. Motion carried without a negative vote.

Public Comment: None

#### Executive Board Elections

Chair – Jan Lehrer nominated Jerry Murphy as Chair, second by Jody Muck. Motion by Pat Craig to close nominations and cast a unanimous vote for Gerald Murphy as Chair, second by Lee Much. Motion carried.

Vice Chair – Dave Johnson nominated David Neumann as Vice Chair, second by Jan Lehrer. Motion by Pat Craig to close nominations and cast a unanimous vote for David Neumann, second by Lee Much. Motion carried.

Secretary – Dave Neumann nominated Pat Craig for Secretary, second by Jody Muck. Motion by Jody Muck to close nominations and cast a unanimous vote for Pat Craig, second by Lee Much. Motion carried.

Presentation: Chris Culotta, WI Department of Health Services, Division of Public Health, joined us tonight. In January Public Health Services had a 140 Review. Every 5 years, they do a minimum compliance audit. Chris thanked Waupaca County for the clear evidence reports. He said the write-up was phenomenal in telling Waupaca County's story. Chris highlighted the programs provided by Waupaca County Public Health, along with the collaboration with the five other counties. Chris presented a certificate of designation from WI Department of Health Services. Jed has all the write-ups from the review if any Board members would like a copy. Jed is hoping to have all the recommendations completed by the end of the summer. Jerry Murphy recognized Jed and the Public Health Services staff for their work. Pat also commented on how the meeting was positive. Chris stated Waupaca County has made great strides since the 2014 review. Jed thanked the Board members and Chris for the support.

2018 County Health Rankings came out about a month ago. These are produced by University of Wisconsin. Waupaca County ranked 43 of 72 counties. Our ranking was 42 last year. High School Graduation rate is our highest ranking at 95% or 7<sup>th</sup> in the state. Our two priority areas are alcohol and

drug abuse, and mental health. Chronic disease is another area we will be identifying to address. Dave Neumann asked how the obesity rate is identified. Chris will follow up to see how it is identified in Waupaca County.

Jed is working on Chapter 10 revisions, updating the Administrative Code. He compared the “Current Version” of Chapter 10 with the “Draft” version of Chapter 10. They are looking to update the ordinance. Jed is looking to pull some nuisances out of the ordinance. He would like to identify one ordinance for Public Health, and pull out nuisances that cross other County Departments. Junk is being recommended to be added into Chapter 10, and Zoning Department would handle junk. Jed reviewed nuisance areas that he is recommending for change.

Staff Recognition – Director Price presented Cassie Schmitz, Environmental Health Specialist, with a certificate of recognition. Wisconsin DNR Specialist, David Bougie, complimented Cassie for her great work assisting their Department the past year.

#### 1. Personnel

- a. Employee Updates – We received a resignation today from Brian Fischer, who has been a CST Case Manager for almost 5 years. Shannon Kelly reviewed the staff changes for April. Sandy Gallow had retired earlier this year, but came back to work with us as part-time Behavioral Health Therapist on April 30. We have an offer for Child Protective Services, 2<sup>nd</sup> interview for CPS I & A, and interviewing next week for Mentor and Behavioral Health Crisis positions. We have had a Behavioral Health Nurse vacancy since early this year.

#### 2. Finance

- a. Income Statement – Overall percentages are on track at this time. We are coming up on the first quarter of the year. We will finalize 2017 by early June.
- b. Payment Register was shared with the Board. Motion by Lehrer, second by Johnson to approve bills. Motion carried without a negative vote.

#### 3. Reports to the Board

- a. Advisory Committee Board Member Appointments.
  - i. B-3 EIP/C-COP – Dr. Goedderz volunteered to be on the committee.
  - ii. Transportation – Jerry Murphy will continue on this committee.
  - iii. Committee on Aging – Jan Lehrer and Mary Kay Poehlman were appointed by County Board.
  - iv. ADRC – Pat Craig will stay on the Committee until July, 2018.
  - v. Nutrition Advisory Council – Jan Lehrer volunteered to be on the Committee.
- b. Board Member Reports of Meetings Attended – Jan attended the Transportation meeting. Part of the meeting was to help get grants. She suggests visiting other counties to see how they address transportation, and look how to address transportation in rural areas, especially with our aging population.
- c. Waupaca County Industries (WCI) Updates – We are wrapping up auctions. The main production and equipment pieces have all been done. The school buses will be posted soon for sale. The building has been listed for sale. There was one offer and the County counter-offered, however, no response was received. The income statement has an ongoing budget line item with updates on sales. Last month we reported we thought some items were stolen, however, the purchaser picked the items up early.

#### 4. Director’s Report

- a. Follow-up to previous meetings and general updates

- i. We have continuing meetings with law enforcement throughout all jurisdictions in the County. At these meetings, there are discussions about cases and working together for the families. We are updating an MOU between our Department and all law enforcement agencies.
  - ii. Chuck is involved with Organizational Effectiveness with Wisconsin County Human Services Association.
  - iii. Chuck, Jed, and some staff attended the Waupaca Way follow-up meeting last week to go over goals.
  - iv. US Government Accountability Office contacted Chuck to talk about research in Trauma Informed Care. They are coming to talk with Chuck, Shannon, Alisha, Season, and Erica on May 9.
  - v. Chuck had his performance evaluation last week. He thanked the Committee for his support with the Department. Many goals he had in 2017 were accomplished, especially in the area of growth in mental health services; becoming a pilot in child welfare services; communications with schools and law enforcement. Chuck would like to bring the Drug Court position under our Department. We haven't had the capacity to bring the program under us in the past. Chuck, Shannon, and Sherrie are in talks with Aaron from the Drug Court to look at transition in 2019.
  - vi. May has been proclaimed as Trauma Informed Care Awareness Month. Chuck will pass that on to Jill to have on the County Board agenda.
- b. WCDHHS Public Hearing will be next month.
  - c. We need to re-schedule the July Meeting due to the 1<sup>st</sup> Wednesday being July 4. Chuck is suggesting the meeting be July 18 with a light agenda, then have Trauma Informed Care and Board Member Training that night. Another option would be July 11, however, Shannon is off that week. The July meeting is tentatively set for July 18.
  - d. Alternate Care Report was shared. We have a few high level placements that we are trying to find options for placement. Alisha called 33 locations today to find a placement, with no luck.
  - e. Mental Health Report was shared. Winnebago continues to reimburse us from past placements. Last month was a heavy month for placements, but we are trending in the right direction with the Behavioral Health Crisis Team.
5. Motion by Much, second by Goedderz, to adjourn at 7:02 pm. Motion carried without a negative vote.

Submitted by,

Lana Draeger  
Office Manager

Approved by,

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