

**WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**Transportation Coordinating Committee Minutes**  
**May 10, 2018**

*This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.*

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:32 a.m.

**MEMBERS PRESENT:** Gerald Murphy, Jesse Cuff, Carl Kietzmann, Karl Schulte, Bob Thompson,

**MEMBERS EXCUSED:** Kim Ebert, Dave Lowe, Janna Taylor

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Chuck Price, Leah Klein, Valerie Dixon, Cali Nelson, Kolin Erickson

- I. **ADOPTION OF AMENDED AGENDA:** *Motion by Bob Thompson, seconded by Ron Johnston to approve the amended agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of March 15, 2018:** *Motion made by Carl Kietzmann, seconded by Bob Thompson to accept minutes from March 15, 2018. Motion carried.*

**PUBLIC COMMENT:** No public comment.

**III. Veterans Transportation – Jesse Cuff:**

Jesse appreciated the assistance from the East Central Wisconsin Regional Planning Commission's efforts in the recent 5-Year Transportation Coordination Plan Facilitation in April. He was pleased with the survey responses which he reviewed with the Committee. Important highlights from the survey summary include: a little over 80% of respondents utilize their personal vehicle for primary transportation; over 60% of respondents are eligible for the 85.21 Volunteer Driver Transportation Program; over 90% of respondents are satisfied with their current mode of transportation. Jesse noted that although there is a high transportation satisfaction rate among respondents, it is important to note that those same respondents could change their driving status and require assistance from programs like 85.21 Volunteer Driver Transportation Program.

**IV. 2019 – 2023 Transportation Coordination Plan Facilitation Review**

Kolin shared the goals created during the Facilitation which took place on April 24, 2018 at the Waupaca County Courthouse. Kolin noted that these goals are advisory only and that no grant funding is tied to the completion of these goals. Members of the committee expressed concern that the development of these goals would go to the wayside if they were not consistently discussed. It was recommended by Karl Schulte to condense the 16 listed goals, as some of them presented as duplicates, and have them listed as a standing agenda item on Transportation Coordinating Committee meetings in the future. Kolin will condense goals and share them with the group during the next meeting. The role and responsibilities of the Transportation Coordinating Committee were also discussed as well as the status of updated By Laws of the Committee. Leah shared that she has been working with the Waupaca County Corporation Counsel's office on the By Laws. The outcome of those By Laws will have influence on the completion and delegation of the Facilitation's developed goals.

**V. 2018 5310 Grant:**

Leah shared that although the 2018 5310 Grant Application has not yet been released by WisDOT, she is seeking advisement from the Committee as to how to proceed with this application. At this time, DHHS is not seeking a 5310 Vehicle through this application yet Wisconsin Veteran's Home

has expressed interest in replacing 3 of their current 5310 Grant Vehicles. It was noted that due to past joint applications, Waupaca County will face additional withheld funding from WisDOT due to the over \$5,000.00 sale of a Wisconsin Veteran's Home vehicle in early 2018. The possibility of entities applying separately was discussed. Leah will forward the 2018 5310 Grant Application to the Wisconsin Veteran's Home as soon as it is released.

**VI. 2018 1<sup>st</sup> Quarter 85.21 Ridership Report**

Leah reviewed the 85.21 Volunteer Driver Transportation Program Ridership Report with the Committee. Also provided was additional program data from that time period. It was requested that riders who are provided information over the phone about the program by the Transportation Coordinator and choose not to utilize the program; those reasons be captured and tracked. Also requested to be tracked was riders who do not qualify due to age or lack of disability. It was requested that additional information regarding Veteran transportation be provided, specifically most frequented destinations.

**VII. Adjourn:** *Motion was made to adjourn by Jesse Cuff, seconded by Karl Schulte. Motion Carried.*

**NEXT MEETING – Thursday July 12, 2018 – 10:30am – Wauapca County Courthouse – LL32**

Respectfully Submitted by: Leah Klein