

Waupaca County Committee on Aging Minutes
Tuesday May 28, 2019
Waupaca County Courthouse
811 Harding Street Waupaca, WI 54981
Room 1068

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Aging & Disability Resource Unit Manager Leah Klein called the meeting to order at 10:05 am and a quorum was established.

Members Present: John Smith, Bob Appleby, Jan Lehrer, and Dawn Brumm

Members Absent: Ray Claussen

Others Present: Leah Klein (ADRU Manager), Melissa Anderson (Aging Programs Supervisor), Pat Huber (ADRC Clerk), Darlene Kramer (Regional ADRC Coordinator), Denise Roman (Volunteer Coordinator)

- I. **Adoption of Agenda:** *A motion to adopt the agenda as written was made by John Smith and seconded by Bob Appleby. Motion Carried.*
- II. **Adoption of Minutes March 26, 2019:** *A motion was made to approve the minutes as written by Jan Lehrer and seconded by Dawn Brumm. Motion Carried.*

Public Comment – (3 Minutes)

Members of the public who wish to address the Committee on Aging are welcome to do so at this time. Public comment period is limited to no more than thirty minutes, with three minutes allotted per person. Committee on Aging members are not allowed to address or respond to issues raised by the public.

Dave Stephens (Clintonville) Dave noted his position on the Nutrition Advisory Council. He stated the concerns and complaints discussed at the NAC Meetings. Dave promoted an increase in budget for aging programs as the aging population increases.

Carol Elvery (Waupaca) Carol noted the rural nature of Waupaca County, the increased aging population and mission of the program. Carol made comment regarding the menu and food quality as well as recommended to the Committee to consider long-term solutions for the Nutrition Program. Carol noted the displeasure of some program participants regarding the lack of desserts offered.

Larry Schueller (Waupaca) Larry noted his position as one of the caterer for the Waupaca County Nutrition Program with Schueller's Great exSPECTations. Larry noted the budget conversations for the Nutrition Program and reported that his revenue from the Nutrition Program catering contract is about \$0.12-\$0.13 per meal. Larry noted his continued interest in providing this service to the community.

- III. **Election of New Chairperson:**
Request for nominations for Waupaca County Committee on Aging Chairperson made by Leah Klein.
Nomination of Bob Appleby for Chairperson by Dawn Brumm.
Nomination of John Smith for Chairperson by Jan Lehrer.
Motion to close nominations made by Jan Lehrer and seconded by Dawn Brumm. Motion Carried.
Private ballots were distributed and calculated. **John Smith elected Chairperson with a vote 4:0.**

Motion to accept John Smith as Waupaca County Committee on Aging Chairperson made by Jan Lehrer and seconded by Dawn Brumm. Motion Carried.

IV. Member Resignation – Dona Gabert:

Leah reported the receipt of a letter of resignation from the Committee on Aging from Dona Gabert. Dona's years of service and dedication to the Waupaca County Committee on Aging and the seniors of Waupaca County was recognized. *Motion to accept resignation of Dona Gabert from the Committee on Aging was made by Jan Lehrer and seconded by Dawn Brumm. Motion Carried.*

V. Volunteer Coordinator Introduction:

Leah Klein introduced Denise Roman as the new part-time Waupaca County Volunteer Coordinator. Denise shared her experience with volunteer recruiting and personal experience with family caregiving. Denise reported on her current activities and efforts to recruit volunteers for the Department of Health and Human Services including the Nutrition Program. Committee members recommended reaching out to the local school districts, school sports coaches, and local churches for confirmation youth groups.

VI. Regional Aging & Disability Resource Center Coordinator Update:

Darlene Kramer reported her advocacy efforts at the April 24, 2019 Wisconsin Joint Finance Committee and spoke regarding Health Aging programs. Darlene discussed the topics of the May 10, 2019 Regional ADRC Staff training including Ageism, Alzheimer's Institute Early Onset Dementia, Transition of Seniors Moving From Home to Facility-Based or Assisted Living, and the Wisconsin Veteran's Home at King. The Waupaca Caregiver Coalition's Caregiver Conference is Friday May 1, 2019 at a Waupaca, WI location to be determined. Waupaca Branch ADRC Disability Benefit Specialist, Taylor Strane, accepted the Waupaca County Elder Benefit Specialist position. Darlene will update once the Disability Benefit Specialist in Waupaca has been filled again. Darlene reported on the Wisconsin Aging Advocacy Network's 2019-2020 Federal Budget and Policy Legislative Priority areas: Direct Care Workforce Support, Elder Benefit Specialist Support, Family Caregiver Support, Healthy Aging Grants, Long-Term Care Investment Savings Plan, Social Isolation & Loneliness Study and Transportation Support.

VII. Nutrition Program Updates:

a. Site Specific Updates: Melissa Anderson discussed the in-site and home delivered meal volunteer needs in the New London Nutrition Site Location. Melissa went on to explain that DHHS staff are driving to New London from Waupaca 2-3 days per week to assist the Nutrition Site Manager who is currently operating the Nutrition Site alone. Clintonville Nutrition Site Dave Stephens is also volunteering at the New London site 1 day per week. It was noted that Tuesday May 28, 2019, New London Congregate Dining was closed due to lack of support staff and volunteers to ensure food safety. Leah Klein mentioned that the City of New London threw a pizza party for the senior diners in New London and there were at least 20 people signed up to participate. Melissa shared that the Lola Home Delivered Meal participants are contacting the Waupaca Nutrition Site Manager for reservations and cancellations. Lola Home Delivered Meals continue to be packaged in Waupaca and delivered by a volunteer to Lola Living Assistance. A volunteer meal delivery vacancy lead to home delivered meals not being delivered in Lola two weeks ago. Leah noted that the crisis plan is not desired. Melissa reported that the Manawa Nutrition Site Manager position has been filled by Brogan Bartel. She is currently training with Melissa. Melissa reported that Schueller's Great exSPECTations is now delivering bulk food to Manawa for congregare and home delivered meals. Melissa updated the group that the current two Nutrition Program caterers will be using the same menu effective June 1, 2019. A consistent complaint received by Nutrition Program staff is the lack of desserts provided

daily. Melissa repeated that the Nutrition Program is not required to provide daily dessert and both caterers are accommodating desserts 3-4 times per month.

- b. Eligibility & Assessment Process – Home Delivered Meals:** Leah Klein reviewed the Home Delivered Meal Assessment Process & Eligibility Requirements. Leah noted that individuals who qualify for home delivered meals are required to be essentially homebound and unable to prepare their own meals. Leah explained that requests for home delivered meal service are sometimes in regards to convenience versus need for delivery service. Individuals who do not qualify for home delivered meals are invited to senior dining sites. Home delivered meal in-home assessments for eligibility may take 2-3 weeks to occur due to the volume of in-home visit requests and 3 Home Visiting Social Worker staff to accommodate requests. Leah noted her desire to share the information as individuals who do not qualify have become upset. Leah noted her desire for the Committee members to be aware of eligibility criteria for instances where complaints arise.
- c. DHHS Board Input/Recommendation Request:** Leah Klein summarized the below recommendations submitted for consideration by the DHHS Board from the Nutrition Advisory Council:
- Recommendation to provide 30-day notice to terminate catering contract with Schueller's Great exSPECTations due to concerns of meal quality then put forth a request for proposal for new catering vendor.
 - As part of the budgetary proposal to the DHHS Board, it was recommended that staff disclose the cost savings by closing all Nutrition Site senior dining locations 1 day per week, 2 days per week, and so on.
 - As part of the budgetary proposal to the DHHS Board, it was recommended that staff disclose the potential impacts of implementing a waiting list versus the number of individuals who would be removed from the program to accommodate a budget.
 - Seek algorithm which will assist in the determination of eligibility for home delivered meal service.
 - Increase community education regarding the current status of the Nutrition Program.
 - Finalize the Nutrition Advisory Council Bylaw revision & update to clarify roles & responsibilities of the Council.

Discussion was held by the Committee on Aging members regarding the overall status of the Nutrition Program including catering, volume of need in the community, traditional versus restaurant senior dining sites, budget crisis, and information about potentially establishing a waiting list for service in the future. In addition to supporting the above named recommendations of the Nutrition Advisory Council, Committee on Aging members recommended the following considerations for the DHHS Board:

- Letter to local, state, and federal representatives regarding the changes needed to the overall Nutrition Program requirements.
- Immediate consideration of restaurant model nutrition sites versus traditional nutrition sites.
- Immediate consideration of a request for proposal of countywide home delivered meal service.

VIII. Adult Protective Services: Leah Klein shared an information flyer with the number of Elder Abuse reports that Waupaca County DHHS investigated in 2018. There were 107 reports of elder abuse, neglect, self-neglect and financial exploitation in Waupaca County. Leah shared that June 15 is an annual day to recognize World Elder Abuse Awareness Day.

IX. Adjourn:

A motion was made to adjourn the meeting by Jan Lehrer and seconded by Dawn Brumm. Motion Carried.

Next Meeting – Tuesday July 23, 2019 – 10:00am – Waupaca County Courthouse – Room 1068

Respectfully Submitted,
Leah Klein, ADRU Manager

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