

WCDHHS Board Meeting Minutes
June 5, 2019
Waupaca County Courthouse
Room 1068
Waupaca, WI

Members Present: Pat Craig, Sue Golding, Jan Lehrer, Dave Neumann, David Johnson, Jerry Murphy, Jody Muck, Judi Olson, Dr. Steven Goedderz
Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Leah Klein, Jed Wohlt, Janna Taylor, Taylor Strane, Tracy Wisner, Cara Frias, Melissa Anderson, Shirley Orr
Public Present: Lois Schneider, Carol Elvery, Larry Schueller, Becky Specht

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy. This meeting is the Annual Public Hearing of the Health and Human Services Department.

Jerry Murphy called the Public Hearing to order and requested public comment. Larry Schueller, representing Schueller's Great ExSPECHTations, shared his concern of a possible contract termination. He wants to continue to cater to the program, but cannot continue at the current rate. Larry's partner, Becky Specht handles meals on wheels. She reviewed 95 comments with 80 comments positive. She has received comments from family members of the good quality of food. She wants people to come forward to them with any food concerns. Carol Elvery and her husband have been participants for 22 years, and she is also on the Nutrition Advisory Council. She helped serving and packaging meals and is passionate about the program. She shared information about the Older Americans Act and serving the older growing population of the County. Tracy Wisner submitted a letter to the Board and how the programs affect her position in adult protective services. She shared the impact the trickle effect of the budget has on the adult protective services area and the increase in reports about the aging population. Chair Murphy thanked all those that presented for taking the time to address the Board. Motion by Craig, second by Lehrer, to close the Public Hearing. Motion carried.

Motion by Johnson, second by Golding, to approve agenda. Motion carried

Motion by Lehrer, second by Muck, to approve minutes from April 30, 2019. Jan questioned the well follow-up. This will be on the next agenda. Motion carried.

I. General Board Business

- A. Jed Wohlt, Public Health Officer, gave a review of proposed revisions of Chapter 10 and creation of Chapter 52 Public Health. There is a request to separate out the Public Health section of Chapter 10. Zoning Department will continue to maintain Chapter 10. Responsibilities of Public Health were pulled out to create Chapter 52 and includes human health hazards. That gives Public Health the authority to enforce human health hazards. A few nuisance items were left with Public Health that could result as a health hazard. This is tentatively going to County Board in June. Pat questioned if it could go in July instead so the Board has more time to review the changes. She questioned items that were left out of both ordinances. Shannon suggested Jed make a comment section in the previous version to explain changes of the Ordinance. Motion by Lehrer, second by Craig, to table the discussion to the July DHHS Board meeting. Motion carried.
- B. Nutrition Program Report and Potential Recommendations. Director Price stated the Board needs to make recommendations on the Nutrition Program. He reviewed a document, Nutrition Program Projections and Proposals, which presents Nutrition Program Data Review

from 2017 projecting through 2021. There were 3 options presented to the Board, along with projected costs through 2021 for each.

- i. Future Increase to direct senior dining service provision: All Restaurant-Voucher sites plus waiting lists. 1. Look at all Nutrition Sites and consider a restaurant voucher system. 2. An immediate wait list for Senior Dining and Home Delivered Meal programs. 3. Immediate release of Request for Proposal for countywide Home Delivered Meal service. The restaurant model is considered an approved model for senior dining.
- ii. Transitional Nutrition sites, Restaurant-Voucher Sites, Plus Waiting Lists: 1) 2 traditional nutrition sites 5 days/week, restaurant-voucher 5 sites. 2) An immediate wait list for Senior Dining and Home Delivered Meal programs. 3) Immediate release of Request for Proposal for countywide Home Delivered Meal service.
- iii. Status Quo: No Changes to current model plus waiting lists. 1) 6 traditional Nutrition sites 5 days/week; 1 site 3 days/week. 2) An immediate wait list for Senior Dining and Home Delivered Meal programs. 3) Immediate release of Request for Proposal for countywide Home Delivered Meal service.

The goal is to keep all the participants comfortable and safe with changes. Pat would like to see all nutrition sites treated the same. She wants us to be able to serve the most vulnerable population. Sue agreed with Pat. The voucher system would be a separate menu approved by our Dietician. There would be an RFP Process to have contracts for restaurants. Motion by Johnson, second by Lehrer, to begin with Option 1 for the nutrition program. Motion carried.

C. Advisory Committee Reports

A. Transportation Coordinating Committee Meeting Minutes from March 14 were shared with the Board.

- i. 5310 Vehicles for King – WCDHHS has participated in the 5310 Grant for a number of years. Historically WCDHHS has been the grant holder and coordinator. Leah asked for permission for disposal/sale of 4 buses being used by the Veterans Home. The funds received would go to the Veterans Home due to them funding the 20% match for the purchase of the vehicles. We need to decide what to do about a newer bus that is not eligible for disposal. DHHS paid the 20% match for the bus. Sue questioned if the bus could be used for home delivered meals. Motion by Craig, second by Muck, to dispose of the four vehicles eligible. Motion carried.
- ii. Nutrition Advisory Council Minutes of May 23 were shared with the Board.

D. Committee on Aging Minutes of May 28, 2019 were shared with the Board.

II. Finance

A. Deputy Director Kelly reviewed the Income Statement. Our biggest concern is the Nutrition Program. Children & Families staff are working to remove children from out-of-home placements. Shannon and Erica will begin meeting with Managers in July to prepare for the 2020 budget.

B. Payment Register. Motion by Lehrer, second by Craig, to approve Payment Register. Jan questioned payments to camps for children. These camps are covered through State grants, not tax dollars. We also receive funding from agencies such as Walleyes for Kids which fund the camps. We recently received four more vehicles from the Sheriff's Department, bringing us up to six vehicles. They are signed out daily, which should impact our mileage costs. Motion carried.

III. Personnel

A. Resignation/Retirement of Pat Moe, Lead Economic Support Worker, was shared with the Board. Beth Wells resigned as New London Nutrition Site Manager. Lisa Brown, Crisis Case

- Manager, submitted her resignation. Motion by Craig, second by Golding, to accept all three resignations. Motion carried.
- B. Out-of-State Conference Request for Angela Reynolds was reviewed. Motion by Lehrer, second by Johnson, to approve request. Motion carried.
 - C. Reorganization of 3 units/positions plan was reviewed with the Board. Shannon gave an overview of staff changes. These were shared at Human Resources earlier today and were approved. Motion by Craig, second by Golding, to approve reorganization of Behavioral Health, Children & Families, and Administrative Support Divisions. Motion carried.
- IV. Director's Report
- A. Follow-up to Previous Month's Meeting. Chuck reviewed his report to the Board. Chuck and Shannon, along with the Director and Deputy Director from Eau Claire County, presented at the WCHSA Conference. Theme of the conference was on making changes and doing things differently. We will be seeing support from the State to making changes. Chuck was presented with a Distinguished Service Award at the conference. The Documentary, Not Enough Apologies, aired on Wisconsin Public Television. Bob Cloud met with Chuck and is working on an article in the Waupaca County Post. May was Trauma Informed Care month. One of our Behavioral Health Employees, Jane Doolan, is holding meetings at the local Library, with a plan for September of showing the documentary. Chuck has been meeting with Judge Nielsen. They met with CASA recently to start the program in Waupaca in about six months.
 - B. Alternate Care – One youth is moving out of out-of-home care tomorrow and another within the month.
 - C. Mental Health – Crisis contacts report was shared along with contract expenses. With Winnebago, expenses are always delayed. We continue to get reimbursements from past admissions.
- V. Board Member Reports
- A. Jan has been meeting with Leah and Melissa in Iola. She stated they are both very diligent in their work. Sue volunteered at the New London Site a few weeks ago and shadowed during packaging and delivery. Pat attended the ADRC Regional meeting. Jerry attended the WCHSA conference and gave a report on what he took away from the conference, however, missed the conference lead-off presentation by Chuck, Shannon, and Eau Claire County.
 - B. Letter from Trinity Lutheran Church, offering free shopping to our clients, was shared with the Board.
- VI. Motion by Lehrer, second by Goedderz, to adjourn at 7:35 pm. Motion carried. Next meeting is July 3, 2019. Dr. Goedderz and Dave Neumann are unable to attend July 3.

Submitted by,

Lana Draeger
Administrative Services Manager

Approved by,
