

**WAUPACA COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES
COORDINATED SERVICES TEAM (CST) COORDINATING COMMITTEE
JUNE 28, 2019**

CALL TO ORDER AND OPEN MEETING STATEMENT: Shawna Hansen called the meeting to order at 8:45 am and gave the open meeting statement.

ROLL CALL:

Members Present: Jody Muck, Jill Amos-Polifka, Jan McDonough, Sherrie Nichols, Bruce Rathe, Laurie Schmidt, Shawna Hansen, Thiago Souza

Members Absent: Art Bolen, Jesse Cuff, Alisha Haase, Jeanine Rysewyk, Shannon Kelly, Tom Jadin, Brenda Starr-Freeman

Others Present: Bridgett Barkalow, Lori Martin

REVIEW & APPROVE AGENDA: Jill Amos Polifka made a motion to approve the agenda. Seconded by Laurie Schmidt. Motion carried with no negative vote.

APPROVAL OF MINUTES: Laurie Schmidt made a motion to approve the minutes from the February 22, 2019 meeting. Seconded by Bruce Rathe. Motion carried with no negative vote.

PUBLIC COMMENT: None

INTRODUCTIONS: Everyone introduced themselves. Laurie Schmidt is the Director of Student Services at New London. She has changed jobs and will now be the Director of Student Services at Waupaca. Shawna will check with Karen Bittner from the State to see if Laurie can still be the school district representative. New London is the biggest school district in Waupaca County. Laurie would like to continue as a member of the CST/CCS Committees.

CST IN OUR COMMUNITY:

Shawna shared a success story from the CST program.

Shawna passed out cards which are provided to Law Enforcement in the Community to hand out with CST contact information.

Shawna handed out and reviewed Welcome to Coordinated Services Team folders. Shawna wants input from the Committee before using. This will be given to families ahead of time so the family can be prepared and will not be over whelmed with information. Committee members approved the use of this CST information packet.

Jan will bring the CCS Handbook to the next meeting for review.

STAFF CHANGES: Bridget Barkalow started in April as a fulltime CST worker. We are also interviewing for a part time CST person. We are waiting to hire someone who is a good fit for the Agency.

ENROLLMENT UPDATES: There are 14 clients currently enrolled. Two clients are on the wait list. Of those enrolled: 7 -Waupaca, 3 -Manawa, 1-lola, 2 -Clintonville; 1 -Fremont. A fulltime CST worker has a caseload of 10-12. Our CST workers have CCS cases as well. Bridgett will be taking the two cases who are on the wait list.

NEXT MEETING DATE: The next meeting is August 23, 2019 at 8:30 am in Room 1037 on the first floor of the Waupaca County Courthouse.

ADJOURN: Bruce Rathe made a motion to adjourn. Seconded by Jody Muck. Motion carried without a negative vote. The meeting was adjourned at 9:10 am.

Submitted by,
Beth A. Hintz, Program Assistant

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.