

WCDHHS Board Meeting Minutes  
July 10, 2019  
Waupaca County Courthouse  
Room 1068  
Waupaca, WI 54981

Members Present: Jan Lehrer, Judi Olson, Dave Johnson, Sue Golding, Jerry Murphy, Pat Craig, Jody Muck, Dr. Stephen Goedderz

Members Excused: Dave Neumann

Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Jed Wohlt, Denise Roman

The meeting of the Health and Human Services Board was called to order 5:00 pm by Chair Jerry Murphy.

Motion by Lehrer, second by Johnson, to approve agenda. Motion carried.

Motion by Lehrer, second by Golding, to approve minutes from June 5, 2019. There was one spelling correction requested by Lehrer. Motion carried.

Public Comment: None

Program Presentation: Public Health Follow-up. Health Officer Jed Wohlt reviewed changes, as well as which County Departments are responsible for various parts of the Chapters.

- Repeal Sections 10.03, 10.08 and 10.09 of Chapter 10 Public Nuisances/Health Hazards and Create Chapter 52 Public Health. Motion by Johnson, second by Lehrer, to approve changes as recommended. Ordinance was routed for signing. This has passed the Legislative and Judicial Committee and will go onto County Board for action. Motion carried with Craig unavailable at the time of vote.
- Jed gave an update on County Hwy W Well. DNR staff accompanied an inspection, and two corrective actions are required. 1. Discharge must be 8 feet from well at a minimum. 2. Well casing terminates too low, must be raised to 12" minimum above grade. Jed's recommendation continues to be abandonment of the well. The Highway Department will be maintaining the well and is in the process of taking care of the corrective actions.

#### 1. General Board Business

##### a. Advisory Committee Reports

- i. Transportation Coordinating Committee Meeting Minutes of May 9 were shared with the Board.
- ii. Nutrition Program Report and Potential Recommendations. RFP to secure one or more caterers for the home delivered meal program has been published. We have site coverage in New London with 2 individuals, providing relief to Melissa and Leah. We are working with GWAAR on the nutrition program and are keeping them updated on action by the DHHS Board, specifically the possibility of a wait list. Brogan, the Manawa Site Manager, is doing reassessments for everyone currently receiving home delivered meals, to make sure we're serving people who are actually home bound and program eligible. Chuck encouraged Board members as questions come up to contact our Department directly. We are in early stages of this transition process. Dr. Goedderz stated his staff does evaluations and wonders if that evaluation would qualify for a person in need and if that would help to

relieve DHHS staff doing additional HDM evaluations. We cannot make any changes to congregate dining until we finalize the caterer RFP for home delivered meals.

2. Finance
  - a. Shannon Kelly reviewed the Income Statement, which is through the end of May. We should be at 41% with expenses and revenues. Expenses are looking good; tax levy adjustments have not yet been included in the budget. The Nutrition Budget is still projected to be at \$100,000 over budget.
  - b. Payment Register was shared with the Board. Motion by Lehrer, second by Craig, to approve bills and payment register. Motion carried.
3. Personnel
  - a. Shannon Kelly gave the employee updates and status of recruitments and interviews.
  - b. Out-of-State Conference Request for Alisha Haase has been withdrawn. There will be a need for staff travel due to a child being placed in residential treatment out of the State.
4. Director's Report
  - a. Chuck provided his Director's Report document to the Board.
  - b. Alternate Care Report was reviewed.
  - c. Mental Health Report was reviewed.
5. Board Member Reports of Meetings Attended and General Correspondence. Jan attended the CCS Coordinating Committee meeting and feels she learns something new every time she goes. Jodi shared a packet that was handed out at the CCS/CST meeting and feels it is very well laid out for families to understand the programs. Pat attended a Law Enforcement meeting in which there was discussion about an individual that was involved with DHHS and wanted to hear more about the incident.
6. Motion by Golding, second by Olson, to adjourn at 6:45 pm. Motion carried.

Submitted by,

Lana Draeger  
Administrative Services Manager

Approved by,

---