

WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Transportation Coordinating Committee Minutes
July 12, 2018

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:33 a.m.

MEMBERS PRESENT: Gerald Murphy, Jesse Cuff, Carl Kietzmann, Kim Ebert, Ron Johnston, Janna Taylor

MEMBERS EXCUSED:

MEMBERS ABSENT: Dave Lowe, Karl Schulte, Bob Thompson

OTHERS PRESENT: Leah Klein, Cali Nelson, Nick Musson

- I. **ADOPTION OF AMENDED AGENDA:** *Motion by Carl Kietzmann, seconded by Kim Ebert to approve the amended agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of May 10, 2018:** *Motion made by Janna Taylor, seconded by Kim Ebert to accept minutes from May 10, 2018. Motion carried.*

PUBLIC COMMENT: No public comment.

III. Veterans Transportation – Jesse Cuff:

Jesse and his department are continuing to refer veterans in need of transportation to the Volunteer Driver program and the riders continue to be pleased with the program and service.

IV. 5310 On-Site Review Results – Leah Klein

Leah summarized the 5310 On-Site Review and was grateful for the City of New London and Wisconsin Veteran's Home participation. Leah went over the corrective action plan details for City of New London, VA Home, and DHHS and did a fantastic job.

V. Freedom Bus Disposal:

Waupaca Taxi provided Leah with an e-mail noting the disrepair of the Freedom Bus. *Motion made by Carl Kietzmann to request disposal of the Freedom Bus from WisDOT, seconded by Ron Johnston, Motion Carried.*

VI. 5310 Vehicle Application – Make the Ride Happen – Nick Musson

Nick updated the members on the 5310 Vehicle Application. Nick stated that there are 25 – 30 riders in need of transportation from Waupaca to Valley Packaging in both the morning and evening for employment services. Nick has been working closely with Valley Packaging and Make the Ride Happen for long-term solutions. Nick is requesting support from the Waupaca County Transportation Coordinating Committee for the 5310 Grant application by Make the Ride Happen for 2 vehicles and Operating Expenses for the purpose of assisting Waupaca County residents with transportation to and from employment services. DHHS confirmed that a separate 5310 Grant application for operating expenses would not interfere with DHHS' own 5310 Operating Expenses Grant application. Nick confirmed that the two 5310 Grant applications covering the same operating area would not interfere with one another as they are two separate project goals. Chairperson Murphy noted that support from the DHHS Director was necessary in order to formally support Make the Ride Happen's 5310 Grant application via a letter submitted to WisDOT. Leah to update DHHS Director and follow-up with Chairperson Murphy with possible letter of support.

VII. 5310 Vehicle Ownership & Responsibility Transfer – Leah Klein

Leah communicated that during the 5310 on-site review that the possibility was discussed of transferring ownership and the 5310 Grant vehicles from DHHS to the individual Lessee's and severing the Subrecipient –Lessee relationship. City of New London, Veteran's Home, and City of Waupaca would all need to become 5310 Subrecipients. Leah has been getting direction on this process from WisDOT. This discussion will be continued on the next September meeting's agenda.

VIII. 85.21 Program Update & Considerations – Leah Klein

Leah mentioned that Quarterly Ridership Report numbers are still in the process of being updated for accuracy and will be emailed to members for review when they are finalized. Leah discussed with members the considerations for Volunteer Driver Program sustainability, ways to seek additional funding, possible solutions for growing interest and use of the program. Leah noted that over 100 individual riders have been added to the database since Dec. 1, 2017. The program has hit capacity with DHHS contributing additional tax levy. Leah requesting members of the Committee to continue to consider all possibilities and brainstorm diversified funding for the 85.21 Volunteer Driver Transportation Program.

IX. 5-Year Transportation Coordination Plan Goal Review – Leah Klein

Leah noted that during the May 2018 Transportation Coordinating Committee, member Carl Schulte requested the Coordination Plan Goals be standing agenda items so the Committee would not lose sight of them. Goals briefly reviewed.

X. Adjourn: Motion was made to adjourn by Jesse Cuff, seconded by Karl Kietzmann. Motion Carried.

NEXT MEETING – Thursday September 13, 2018 – 10:30am – Wauapca County Courthouse – LL43

Respectfully Submitted by: Janna Taylor