

WCDHHS Board Meeting Minutes
July 18, 2018
Waupaca County Courthouse
Room 1068
Waupaca, WI 54981

Members Present: Lee Much, Dave Johnson, Jan Lehrer, Pat Craig, Jody Muck, Jerry Murphy, Dr. Steven Goedderz

Members Excused: Dave Neumann

Others Present: Chuck Price, Shannon Kelly, Leah Klein, Lana Draeger, Sherrie Nichols, Kristina Ingrouille, Erica Becker

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Lehrer, second by Much, to accept agenda. Motion carried without a negative vote.

Motion by Muck, second by Lehrer, to approve minutes from June 6, 2018. Motion carried without a negative vote.

Public Comment: None

Board Member Training

- Board Members were given an Orientation to the Department
- TIC/ACEs (Trauma Informed Care/Adverse Childhood Experiences) training (Part 1) was provided by Leah Klein and Shannon Kelly. They will provide Part 2 next month.

Chair Murphy requested a 5-minute recess at 6:18 pm. Meeting resumed at 6:29 pm.

1. Personnel

- a. Shannon reviewed employee updates. Resignations by Brittany Shellenberger and Sarena Jensen were shared. Motion by Johnson, second by Craig, to accept resignations. Motion carried without a negative vote. Many interviews are going on – Community Support Program Specialist, Community Support Program Nurse, Child Protective Services Ongoing Social Worker, Kinship Coordinator, Behavioral Health Crisis Worker, Children’s Long Term Support Waiver Social Worker, and Mentor. We have a new Economic Support Worker and a Coordinated Services Team Social Worker starting soon.
- b. Chuck Price reviewed his Out-of-State Conference Request. He has been asked to co-present at the National ACEs Conference in October in San Francisco. All expenses are covered. Motion by Lehrer, second by Muck, to approve request. Motion carried without a negative vote.

2. Finance

- a. Shannon reviewed the Income Statement. Budget is looking good. We are watching the nutrition program and transportation budgets due to fluctuations for planning for the 2019 budget.
- b. Payment Register was reviewed. Motion by Lehrer, second by Craig, to approve bills. Pat questioned whether a report similar to the Income Statement could be generated. Shannon will follow up to see what other options are available. Motion carried without a negative vote.

3. Reports to the Board

- a. Advisory Committee Reports

- i. Transportation Coordinating Committee meeting minutes of May 10 were shared.
 - ii. Committee on Aging meeting minutes of May 29 were shared.
 - iii. CST meeting minutes of June 22 were shared.
 - iv. CCS meeting minutes of June 22 were shared.
 - v. Director Price requested a Board Member Representative on the CCS Regional Committee. We are in a consortium with a group other counties. As part of the contract, we need to have a CCS Advisory Committee. The Regional group meets quarterly. The meetings run from 10:00 am – noon and rotate with the other counties. The next meeting is August 1 in Waupaca. Jan volunteered to be on the Committee. She requested more information. Motion by Much, second by Johnson, to recommend Jan to the Committee. Motion carried without a negative vote.
- b. Board Member Updates – Jan shared information about a newspaper article on the new e-cigarettes that are more lethal, called juuling. We can get additional information to share. Pat attended the last regional ADRC meeting and shared positive outcomes from the meeting.
 - c. WCI Updates – No new updates. There is no interest in buying the building at this time. Dr. Goedderz suggested looking at WCI for the meal site or reaching out to the school district.
4. Director’s Report
- a. Follow-up
 - i. Chuck and Shannon continue to work with Cohorts around the County for the UnSystem. Chuck shared a Change Framework card and UnSystem Guiding Principles. “Family connections are always preserved and strengthened.” What are our aspirations? What are the hacks we can do to get us there? We’re going to look at how we do our business. What would it look like to shift dollars and resources to prevention? We have 2 professional guides assigned to us to lead us through a Community Café. We will be having these cafés with staff and parents that have gone through our services. Chuck and Shannon continue to have monthly meetings in Minneapolis, more frequent meetings with their guides, and ongoing meetings with managers and staff.
 - ii. 2nd floor construction has begun and is in various stages.
 - iii. Our Department is working with law enforcement, creating a DEC (Drug Endangered Child) Protocol agreement. This has been a great partnership and add-on to the current MOU with law enforcement.
 - iv. Community Café training with staff will be September 13-14.
 - v. We will have multicultural training for managers and staff on September 19-20.
 - b. Alternate Care Report – There are some kiddos we are worried about and are having a difficult time keeping them safe and stable. We are continuing to work with them.
 - c. Mental Health Report – Program is doing quite well. We have had some difficult cases

Motion by Craig, second by Johnson, to adjourn at 7:25 pm. Motion carried without a negative vote.

Submitted by,

Lana Draeger
Office Manager

Approved by,
