

Waupaca County Committee on Aging Meeting Minutes
Tuesday, July 24, 2018
Waupaca County Courthouse
811 Harding Street
Room 1068

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Chairperson Mary Kay Poehlman called the meeting to order at 10:00 a.m. and a quorum was established.

Members Present: Mary Kay Poehlman, Jan Lehrer, Bob Appleby, Dawn Brumm.

Members Absent: Ray Claussen and Dona Gabert.

Others Present: Leah Klein, Darlene Kramer, Pat Huber, Shani Appleby.

- I. **Adoption of agenda:** A motion was made by Jan Lehrer and seconded by Bob Appleby to approve the Agenda. **Motion Carried.**
- II. **Adoption of Minutes from May 29, 2018 Meeting:** A motion was made by Jan Lehrer and seconded by Dawn Brumm to approve the minutes. **Motion carried.**

Public Comment: Not present during Public Comment period but who did provide comment prior to the start of this meeting: Dr. Joe Weber spoke with ADRU Manager Leah Klein discussing his concerns with the sodium content in the food provided in our nutrition program. He asked that Leah provide him with the nutrient guidelines mandated by the state, the names and qualifications of the committee members, as well as the name and contact information for our dietitian. He stated he would return when he has received the information and will be speaking at the next committee meeting about his concerns.

- III. **Manawa Nutrition Site Location Options:** Concerns about the current meal site were discussed, which include no working dishwasher, as required by state statute, recurring rodent issues, and only one regular participant. Options regarding a new site were discussed. To that end, Leah asked the committee for permission to run an inquiry in the paper asking for interest of another facility/business to house the Manawa Nutrition Site. *A motion was made by Jan Lehrer to allow a Request for Interest in county paper and seconded by Bob Appleby.* **Motion carried.**
- IV. **Weyauwega Nutrition Site Congregate Dining Day Reduction:** Shani Appleby, Weyauwega Site Manager gave a report concerning low participation at her dining site, despite her best efforts to increase attendance. She has only 1-3 regular diners. One time per month numbers increase for special events such as Bingo. A Senior Dartball league also boosts participation 1-2 days per month for 3-4 months in the fall/winter. Due to those low participation numbers and the overhead for running the site, Leah asked the committee for approval to reduce the site's congregate dining available days to three days per week. *A motion was made by Bob Appleby to reduce the congregate dining option in Weyauwega from 5 days per week to 3 with the continuation of Home Delivered Meal distribution 5 days per week; seconded by Mary Kay Poehlman to reduce the days to three days a week.* Much discussion followed as members were reluctant to make this change, but members were reminded that if the numbers warrant it the dining could be restored to five days a week, at any time. **Motion carried.**
- V. **Transportation Program Update:** Leah shared some of the information from the last Transportation Committee meeting. One issue has been timely billing by Clintonville Taxi, who is only submitting bills quarterly. Leah stated she would get out last quarter's numbers as soon as she can. Leah shared that participation in the Volunteer Driver Transportation program has increased substantially. Program dollars and current tax levy allocation is not sufficient

to meet the demand. Leah is seeking additional funding opportunities such as applying for another Wisconsin Department of Health and Human Services grant for CY2019.

- VI. Nutrition Program Update:** Leah was happy to report that dining numbers are up in both Waupaca and New London. The Marion program seems to holding steady despite extensive construction and creative operations that have had to happen.
- VII. Regional ADRC Coordinator – Darlene Kramer:** Darlene congratulated all of our Regional ADRC Information & assistance Social Workers, as well as Leah Klein for passing the biannual Continuing Skills Test to continue to administer the Long-Term Care Functional screen. Darlene delivered a cake to the department to celebrate. Darlene also shared that Dr. Amy Flowers from Analytical Insight has completed her extensive ADRC customer survey and we should be getting the results in August or September. She shared that postcards are being printed, which we will receive, that have a link to an online consumer survey, much like the paper one we already mail out. She stated that the postcards would be mailed out to consumers, but indicated that we would continue to mail out the paper surveys, at least for a while, as we determine participation levels. Darlene shared that funding for the Community Living Specialist program has been extended through at least 2019, however we will not be recruiting for this position as it takes extensive effort to find qualified staff with the funding only continuing through 2019.
- VIII. DRAFT 2019-2021 Waupaca County Aging Plan Goals:** Our draft plan was due to the state this past Friday. Leah expects feedback from the state in the next week or so. Two public hearings are set to discuss these goals:
07/30/2018 4-6 pm Waupaca County Courthouse LL42
08/23/2018 1-3 pm Washington Center, New London

Additional Committee Member Reports: Our 2018 Waupaca County Volunteer Celebration will be held on 09/21/2018, at the Iola Car Show Grounds.

- IX. Adjournment:** *A motion was made by Jan Lehrer and seconded by Dawn Brumm to adjourn.* **Motion carried.**

Next Meeting – Tuesday, September 25, 2018 – 10:00 am – Waupaca County Courthouse – Room 1068

Respectfully Submitted,

Pat Huber, ADRC Clerk