

WCDHHS Board Meeting Minutes  
August 7, 2018  
Waupaca County Courthouse  
Room 1068  
Waupaca, WI

Board Members Present: Dave Neumann, Dave Johnson, Judi Olson, Pat Craig, Sue Golding, Jody Muck, Jan Lehrer, Dr. Steven Goedderz, Jerry Murphy  
Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Jed Wohlt, Rhonda Christians, Leah Klein, Melissa Anderson  
Others Present: Larry Schueller

The meeting of the Health and Human Services Board was called to order at 4:37 pm by Secretary Pat Craig in absence of Chair Gerald Murphy.  
Motion by Johnson, second by Muck, to approve agenda as amended. Motion carried. Lehrer abstained stating she did not receive the amended agenda.  
Motion by Lehrer, second by Golding, to approve minutes from July 10, 2019. Motion carried.

Public Comment: No Comments

Program Presentation: Crisis Program tabled to a future meeting.

## 1. General Board Business

### a. Management Reports

- i. Reproductive Health Program Update. Jed Wohlt, Health Officer, and Rhonda Christians, Public Health Nurse, presented to the Board. We have had the program since 1991 and added Contraceptive Care in 2000. Since 2010 the Contraceptive Care program has continually declined due to many reasons, such as Affordable Care Act, more availability to treatment and prescriptions, and we used to be the only place in the County for people to get contraceptive services. Anyone can get those services covered by insurance now. In early 2000, we had higher rates of teen pregnancy, and our clinic was a place for teens to come. There is a program called Telehealth also available. Of patients seen in 2018, only 6 didn't have insurance. Question was raised on funding for Public Health programs. Many services are funded by the County. The clinic receives Title X funding, which has become a much more data collection program. Expenses for the program have gone up significantly. If we go forward with recommended changes, those changes will be reflected in the 2020 budget and will result in a decrease of revenues. The change will not eliminate any positions. We are working on a transition plan and will keep the Board updated.

Chair Murphy joined the meeting at 4:45 and resumed as chair of the meeting.

### b. Advisory Committee Reports

- i. CST Coordinating Committee Meeting Minutes of June 28, were shared with the Board.
- ii. CCS Coordinating Committee Meeting Minutes of June 28, were shared with the Board.
- iii. Nutrition Advisory Council Meeting Minutes of July 28 were shared with the Board.

### c. Nutrition Program Report – See item “c” under Finance.

## 2. Finance

### a. Income Statement Overview

- i. Shannon Kelly and Erica Becker are working with all Managers on the current budget and the 2020 budget. 2019 is looking better than was originally projected. Leah's and Melissa's

work within the Nutrition Program is helping that budget. Transportation program has received some grant funding. Children's out-of-home costs are doing better.

- b. Motion by Lehrer, second by Johnson, to approve payment register and approve bills. Motion carried.
  - c. RFP 19-011-22 Elderly Nutrition Program Home Delivered Meal Catering. Leah Klein, Melissa Anderson, and Shannon Kelly created the attached document for the Board with an overview of the proposals and recommendations. Pat expressed a concern of the difference of the meal costs among ThedaCare, Schueller's, and Steve & Mary's. Melissa reviewed an average count of the home delivered meals by site. Motion by Neumann to follow the recommendation presented. Motion died due to lack of a second. Motion by Goedderz to accept bids by Schueller's and Steve & Mary's, second by Lehrer. Dr. Goedderz withdrew his motion; Jan withdrew her second. Motion by Johnson to choose Schueller's proposal #1 and Steve & Mary's proposal #1, second by Olson. Motion carried.
  - d. RFP 19-012-22 Wisconsin Home Energy Assistance Program (WHEAP). Energy Services, Inc., was the only company to submit a proposal. We have been contracting with them for many years. We recently had an audit by the State and the review went well. Motion by Muck to accept the proposal, second by Neumann. Motion carried.
3. Personnel
    - a. Shannon gave an update of staffing and status of interviewing.
  4. Director's Report
    - a. Chuck gave an update on Department happenings since last month. Chuck thanked the Board members for attending the Joint meeting today. Continue to reach out to Leah and Melissa for Nutrition Program referrals. Turnaround time to get people on the program is based on staff availability. We are hoping to bring the 2020 budget to the Board next month. Jan suggested a report be brought to the Board on elder service statistics.
    - b. Alternate Care Report was shared with the Board. We have one youth in an out-of-home placement in Tennessee.
    - c. Mental Health Report and Crisis Program Statistics were shared with the Board. The hospital placements are exceeding budget. Other mental health programs are stable.
  5. Board Member Reports – Jan is going to Stevens Point to the Demographic meeting. Jan is also going to be trained through CCS and invited other Board members. The meeting is Wednesday, August 21, at 10:00 am in Waupaca. Jan sat in on the bid opening meetings on Friday. All Board members received a letter from the Manawa School District, hosting a district wide meeting on mental health in September. They are wanting community conversation. Sherrie Nichols and Chuck will be there. Chuck encouraged any Board members to attend.
  6. Motion by Lehrer, second by Golding, to adjourn at 6:10 pm. Motion carried.

Submitted by,

Lana Draeger  
Administrative Services Manager

Approved by,

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