

WAUPACA COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES
COMPREHENSIVE COMMUNITY SERVICES (CCS) COORDINATING COMMITTEE

AUGUST 24, 2018

CALL TO ORDER AND OPEN MEETING STATEMENT: Jan McDonough called the meeting to order at 9:36 am and gave the open meeting statement.

ROLL CALL:

Members Present: Jill Amos-Polifka, Laurie Schmidt, Jody Muck, Sherrie Nichols, Arthur Bolen, Bruce Rathe, Cristin Bauch, Jan McDonough

Members Absent: Jesse Cuff, Alisha Haase, Jeanine Rysewyk, Shannon Kelly, Thiago Souza

Others Present: Ann Jadin, Kara Matheson

REVIEW AND APPROVE AGENDA: Arthur Bolen made a motion to approve the agenda. Seconded by Jody Much. Motion carried with no negative vote.

APPROVAL OF MINUTES: Bruce Rathe made a motion to approve the minutes from the June 22, 2018 meeting. Seconded by Arthur Bolen. Motion carried with no negative vote. Two members abstained.

PUBLIC COMMENT: None

CCS ENROLLMENT UPDATE: There are 35 open cases. Two will be discharging soon. There are 24 clients on the referral list. A new supervisor will be hired. We are waiting for a State waiver. Then two more service facilitators will be hired. Each will have a case load of 12.

CCS REGIONAL AND PLEX MEMBER COMPENSATION: PLEX stands for person with lived experience. Compensation for this meeting and regional meetings should be the same for a county board member and PLEX member. County board members receive per diem and mileage and PLEX members receive a gift card. Compensation will be in next year's budget. The six county regional meeting is held once every two months. They meet at different county locations. Jill is our consumer representative.

SITE VISIT BY LORI MARTIN AND REGIONAL QUALITY ASSURANCE: Jan handed out the Quality Assurance/Improvement (QA/I) Site Visit Outline. Lori is the Coordinator for our region. We contract with White Pine Consulting for her services. Lori will be visiting with each county for one day and will correlate these results and consolidate what all counties are doing as a region. This is a consultation not an audit. Jan meets with the coordinators from the six counties every two months for a quality assurance meeting.

AMENDED CCS PROVIDER TRAINING REQUIREMENTS: The State has implemented a revised interpretation of training requirements per Chapter 36 as of Tuesday, August 21, 2018. Any worker with less than a BA degree and six months or less experience will need 30 hours of training before they can meet with a client. They also need another 40 hours of additional training within the first 90 day period. After that yearly certification requirements are 8 hours

of continuing education in order to remain certified. We do not pay for training. The contracting company will have to pay for training. We provide as much of the training as possible.

DO YOU HAVE ANY RECOMMENDATIONS FOR CHANGE FOR THE CURRENT CCS PROGRAM?

None

PRESENTATION BY DVR KARA MATHESON: Kara handed out and reviewed DVR Services for High School Students and a DVR pamphlet. Referral forms were also available. Transportation is a huge barrier which DVR can help with. Kara has a caseload of 115. Referrals start at age 14. Kara has offices at a number of schools. Working in schools is a big focus. DVR sub-contracts for a number of services.

NEXT MEETING DATE: The next meeting date is Friday, October 26, 2018 at 9:30 am in Room 1037 on the first floor of the Waupaca County Courthouse. Jan McDonough will be arranging for a presentation by Jim Harley, Community Builders.

ADJOURN: Jody Much made a motion to adjourn the meeting. Seconded by Arthur Bolen. Motion carried with no negative vote. Meeting was adjourned at 10:30 am.

Submitted by,

Beth A. Hintz, Program Assistant

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.