

WCDHHS Board Meeting Minutes
September 18, 2018
Waupaca County Courthouse
Waupaca, WI 54981

Board Members Present: Dave Neumann, Pat Craig, Dave Johnson, Lee Muck, Jerry Murphy, Jan Lehrer
Board Members Excused: Dr. Steven Goedderz, Jody Muck
Others Present: Chuck Price, Shannon Kelly, Heidi Dombrowski, Lana Draeger, Erica Becker, Leah Klein

The Special Meeting of the Health and Human Services Board was called to order at 3:00 pm by Chair Jerry Murphy.

Motion by Johnson, second by Neumann, to accept agenda. Motion carried.

Public Comment: None

2019 Health and Human Services Budget

There was discussion at the County Finance Committee regarding our budget. Director Price wanted another conversation with the Board regarding the budget with Heidi Dombrowski, County Finance Director. He wanted to share additional information with the Board and have options available to the Board members. Finance Committee is meeting September 26, with WCA Annual meeting September 24-25. So we had a short timeframe to get this meeting of the DHHS Board scheduled.

Shannon shared a document, "Allocation of DHHS 2018 Budget by Unit & Target Population". She reviewed the breakdown of the various programs within the budget, and how our agency budget is laid out by group.

At Finance Committee last week there was a change regarding the 2% increase recommended by this committee and concern with other requests. We don't want to fund positions with the fund balance. It puts us in a position of being in the negative for planning for the 2020 budget. Heidi put proposed information together for the Finance Committee which increased personnel costs, wages, insurance, and new positions, suggesting to put those increases into the fund balance.

Recommendation #1: Proposal given to DHHS Board on September 7, 2018. Proposed Levy approximately 4.14%

Recommendation #2: Proposed Levy approximately 2.82%. Changing full-time Community Cultivator position to part-time Volunteer Coordinator. Pat Craig questioned why we kept the Volunteer Coordination position and eliminated the TIC Coordinator. This position has been vacant since our last Volunteer Coordinator resigned. It was a part-time position. Jerry questioned the reason for Transportation program budget increase. This is due to the increased requests for ridership. We decreased rates in March of 2017 to make costs more affordable for people. We are getting more referrals from medical programs. The increase is projected based off program costs/projections in 2018.

Recommendation #3: Proposed Levy approximately 2%. This proposal removes the Children & Families Social Worker, .5 Mentor position from 2018, and eliminates the TIC Coordinator.

Heidi stated as a County overall, she's seeing a 0% - 1% increase. She felt this Committee could put forward to the Finance what it feels comfortable. Finance Committee could not support using the fund

balance for funding positions. Heidi is hesitant with the Department using the fund balance for operations. Shannon stated that by the time our Department receives the budget to work with, wages and personnel costs are already included, which is the \$70,000 increase.

Department Heads were asked to look toward the 2020 budget. Director Price stated Recommendation #1 would give us the best perspective to look toward 2020, and in the best place operationally. Pat stated by sitting on other committees, other Departments also have needs. She supports Recommendation #3. Pat asked Leah how the budget was developed for home delivered and congregate meals. Are more people heading toward home delivered meals vs congregate meals? In some cities, congregate meals are increasing. In those communities, we have allocated more money to those programs. Lee asked why the differential in meal costs. We switched caterer early in 2018 that increased the per meal rate. He asked if the County would change services if we went with Recommendation #2 or #3. Recommendation #3 changes the Social Worker request from full-time to part-time. This position is planned to work with children permanence. Meals on Wheels is a federal program that we have to run. Jerry commented on the rate of federal funds not meeting the actual costs for home delivered meals. Leah stated there is discussion at the federal level about reimbursement rates. Our county contribution continues to rise when federal contribution has not increased. Pat asked if we were looking at another caterer to reduce costs. We are asking \$4.25 per meal donation. In 2017, we were getting on average \$2.30 per meal donation from participants. Jerry questioned approaching the various organizations throughout the County to help fund these programs. We do not bill people for the meals. We send a statement of meals they have received and the cost, asking them to donate what they can. Even though the statement says it is not a bill, it is felt elderly people think this is a bill and are obligated to pay this statement.

The Community Cultivator position was hoped to help with volunteer programs, as well as an outreach position for fundraising.

The three recommendations brought forward today have no fund balance tied to positions. The recommendation from the last meeting included using fund balance to support positions.

Motion by Craig, second by Johnson, to accept Recommendation #3. Jan questioned why people leave after a few years, whether it is because of salaries. She feels we need to be more creative and spend a little more to get and keep employees, striving to a higher level to get people to work in our Department. Motion carried with Lehrer voting 'no'.

Motion by Lehrer, second by Muck, to adjourn at 4:07 pm.

Submitted by,

Lana Draeger
Office Manager

Approved by,
