

WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Transportation Coordinating Committee Minutes
November 8, 2018

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:30 a.m.

MEMBERS PRESENT: Gerald Murphy, Jesse Cuff, Carl Kietzmann, Karl Schulte, Bob Thompson, Janna Taylor

MEMBERS EXCUSED: Dave Lowe, Ron Johnston

MEMBERS ABSENT:

OTHERS PRESENT: Leah Klein, Shannon Kelly, Patsy Mbughuni – Cap Services

- I. **ADOPTION OF AMENDED AGENDA:** *Motion by Bob Thompson, seconded by Carl Kietzmann to approve the amended agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of September 13, 2018:** *Motion made by Janna Taylor, seconded by Karl Schulte to accept minutes from September 13, 2018. Motion carried.*

PUBLIC COMMENT: No public comment

III. Veterans Transportation – Jesse Cuff:

Jesse and his department are continuing to refer veterans in need of transportation to the Volunteer Driver program and states the rides are being booked and fulfilled. All is going well. Jesse has been in touch with Veterans Affairs Grant Units and has been researching grants for transportation for veterans for medical appointments. For 2019 there should be a partial solution as it pertains to the grants. For 2020 Jesse hopes to have obtained grant solutions for transportation for veterans in Waupaca County.

IV. 5310 Operating Expenses Grant – Leah Klein:

Leah shared with the committee that Department of Health and Human Services has applied for CY2019 5310 Operating Expenses Grant. This is a new funding opportunity that was explored this year and a grant application was submitted. Leah has received a verbal and informal commitment to fund 85% of our operating expenses request for \$35,577 in 2019 for Waupaca County.

V. 2019 85.21 Transportation Program Projections – Leah Klein:

Leah shared statistics and projections with the committee members as it pertains to 85.21 and preparing for 2019's transportation needs for Waupaca County. From 2016 to 2017 ridership increased 26%. From 2017 to projected totals of 2018 we may see a 52% increase in ridership.

VI. 85.21 Program Update & Considerations – Leah Klein: Leah has been updating the committee members on current issues as it pertains to the 85.21 transportation program for Waupaca County. Leah requested that the committee make suggestions on items to research for additional funding opportunities as well as internal efficiency measures. It was recommended that local foundations be investigated as well as analyzing program data to see if limiting trip frequency by purpose would resolve volume concerns.

VII. *2018 85.21 Application Amendment: Trust Fund Use Request - Leah Klein, Shannon Kelly:

Shannon and Leah presented the committee members with recent statistics and research that Waupaca County has partnered with Keyhubs on as it pertains to transportation and possible ways to make the program more economically efficient. A request was presented to the members to utilize trust funds of \$7,500 for further research with Keyhubs for this project.

Trust Fund Use Request: *Motion was made to approve Trust Fund Use Request of \$7,500 for 2018 85.21 research by Jesse Cuff, seconded by Carl Kietzmann. Motion Carried.*

VIII. New London ThedaCare CHAT (Community Health Action Team) Plunge – Leah Klein:

Leah updated committee members in regard to the upcoming Plunge and talked about who would be involved from the community and the issues and goals that would be up for discussion in regard to transportation needs for Waupaca County. Transportation Coordinating Committee members should have received an invite to the Plunge from Tracey Ratzburg of ThedaCare New London.

IX. 5-Year Transportation Coordination Plan Goal Review – Leah Klein:

This was requested as a standing agenda item to ensure that the committee does not lose sight of the goals identified by the community as priorities for transportation related needs in the county. Leah and committee members discussed and reviewed the coordination plan and goals and will continue to do so in the future.

X. 2019 Meeting Dates & Times

Committee members reviewed the 2019 meeting dates and times and agreed to move all Transportation Coordinating Committee meetings to 10:00am.

XI. Adjourn: *Motion was made to adjourn by Carl Kietzmann, seconded by Jesse Cuff. Motion Carried.*

NEXT MEETING – Thursday, January 10, 2018 – 10:00am – Waupaca County Courthouse – LL43

Respectfully Submitted by: Janna Taylor