

WCDHHS Board Meeting Minutes  
December 5, 2018  
Waupaca County Courthouse  
Room 1068  
Waupaca, WI 54981

Members Present: Pat Craig, Dave Johnson, Lee Much, Jerry Murphy, Jan Lehrer, Judi Olson, Jody Muck, Dr. Steven Goedderz

Members Excused: Dave Neumann

Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Leah Klein, Melissa Anderson, Erica Becker

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Johnson, second by Lehrer, to accept agenda. Motion carried.

Motion by Lehrer, second by Muck, to approve minutes from November 7, 2018. Motion carried.

Public Comment: None

Program Presentation: Leah Klein, ADRU Manager, provided PowerPoint presentation on the Nutrition Program. The Board thanked Leah for her work on the presentation.

#### 1. Personnel

- a. Shannon Kelly reviewed employee updates and status of recruitments. Carrie Gollwitzer-Sawar, part-time Economic Support specialist has resigned as of January 31. Shawna Hansen has been promoted to Family & Community Services Manager. Lisa Molencupp will be starting Monday in a new CLTS Social Worker growth position. Interviews were held today for additional Behavioral Health Manager. We will interview later in the month for New London Site Manager. We continue to recruit for Social Worker vacancies. Shannon asked to spread the word to find Social Workers. We cast to Universities, Department of Health Services, Department of Children & Families, as well as WCHSA Job Board. HR is on board with us to get creative to help recruit employees. Motion by Lehrer, second by Muck, to approve resignations. Motion carried.
- b. Shannon reviewed Out-of-State Conference Requests. All of the cost of the trainings will be covered by the grant that Alisha Haase wrote for and received. We will pay their staffing hours. Jerry asked that Shannon report back to the Committee prior to each training of the staff attending. Motion by Lehrer, second by Olson, to allow the trainings. Motion carried.

#### 2. Finance

- a. Erica reviewed the Income Statement. The bottom line shows a net gain of over \$1 million, which has tax levy included. Erica ran the report today and it shows a net gain of about \$183,000. We are expecting about \$1 million in expenses in December. We are looking at possibly \$350,000 in WIMCR payments. There is an additional two months of billing that will be reflected in the budget, plus grant funding. Erica is expecting we will need to use some fund balance to cover overages in the Transportation, Nutrition, Out-of-Home Placements of Children, and Behavioral Health Budgets for 2018.
- b. Payment Register was reviewed. Motion by Johnson, second by Much, to approve bills. Motion carried.
- c. Erica reviewed 2019 Proposed Billing Rates. Majority of rates are driven by the WIMCR reporting. Erica reviewed the reasons for rate changes. There are no changes in the

Environmental Health licensing rates or the Transportation rates. We got a \$34,000 5310 Grant for Transportation for next year. Motion by Craig, second by Muck, to approve the rates as presented. Motion carried.

3. Reports to the Board
  - a. There were no Advisory Committee Reports.
  - b. There were no Board Member Reports.
  - c. There were no WCI Updates.
  - d. There were no Transportation Program Updates.
  - e. Nutrition Program Updates – discussed as part of the program presentation.
4. Director's Report
  - a. Follow Up to Previous Month's Meeting – Chuck and Jed Wohlt were invited to meet the US Surgeon General. Chuck was on a panel. Chuck was very impressed with the US Surgeon General. He talked about trauma informed care, ACEs, public health, opioid, obesity, root causes of today's problems, just like we talk about it here. The panel Chuck was on in the afternoon was very interesting with great responses and questions relating to Waupaca County. Chuck expressed the stress to workers from the work, and from stakeholders questioning our decision-making. With part of the Innovations Grant, we were able to contract with Amelia, who is working on wellness with staff. We have had some great partnerships, with stressful situations affecting staff morale. We will continue to work with our partners and HR on supporting our staff. Chuck meets monthly with law enforcement. We have lots of positive interactions between department staff.  
Chuck met with Jerry and Dick Koeppen due to a juvenile case in the Manawa area. Things didn't go as well as they should have. We will be going through a quality assurance process.
  - b. Alternate Care Report was reviewed. There were 5 new removals taking children into custody in November.
  - c. Mental Health Report was reviewed. Winnebago is substantially over budget, as is the rest of the mental health budget. We are now able to recruit for a Behavioral Health Manager and then additional approved vacant positions in this area to help with mental health needs.
5. Board Members were given a 2<sup>nd</sup> Floor Tour of the Urgent Needs Remodeling Project.
6. Motion by Craig, second by Johnson, to adjourn at 7:28 pm in the Lobby on 2<sup>nd</sup> Floor of the Courthouse. Motion carried. Next meeting is January 2, 2019.

Submitted by,

Lana Draeger  
Office Manager

Approved by,

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