



# Waupaca County

## Department of Health and Human Services

Food Safety & Recreational Licensing Program

### SPECIAL EVENT CAMPGROUND REQUIREMENTS



#### CAMPGROUND:

Means any parcel or tract of land owned by a person, the state or a local government, which is designed, maintained, intended or used for the purpose of providing sites for nonpermanent overnight use by 4 or more camping units, or by one to 3 camping units if the parcel or tract of land is represented as a campground.



#### NUMBER OF CAMPERS PER CAMPSITE:

An individual campsite may not exceed 6 campers or an individual family, which includes spouse, child, grandparent, sibling or grandchild of the principal campsite occupant(s). No more than 40 individual campsites are allowed per acre.



#### PARKING OF CAMPING UNITS:

At least 10 feet must be provided between each unit. It is acceptable if a family member wishes to pitch a tent next to the main camping unit on the same sight. This area would still be considered on camping site.



#### DRINKING WATER:

Drinking water must be located no more than 400 feet from any individual campsite. Water must be available to campers for drinking, cleaning and washing. *Charging a fee for water is not acceptable.*

Water used for drinking must be from an approved source: bottled, city or well water that has been tested safe for bacteria (coliform).

Drinking water transported, must be in food safe, properly cleaned and sanitized containers. To sanitize containers mix approximately 1 capful of unscented bleach to a gallon of water, submerge container in bleach solution for 2 minutes and allow container to air dry before use.

Drinking water may be provided from a hose bib extending from a house or garage. If a hose is attached, it must meet food grade standards.



#### BACKFLOW PREVENTERS:

Backflow preventers shall be provided on all outlets, which supply drinking water. If a "Y" connector is attached to an outlet a backflow preventer must be supplied at the end of each extension not on the original outlet.



### **WATER DISPOSAL:**

Sewage, which includes all liquid and water carried wastes from sinks bathing and toilet facilities, may not discharge onto the ground surface. Waste water shall be disposed of in an approved sanitary system.

Wastewater used for cleaning or personal hygiene for those camping in tents, must be disposed of in a manner not to create a nuisance.



### **TOILETS:**

Separate toilet rooms must be provided for each sex. The number of toilet rooms required, are listed on the chart found on the special event campground application.

Toilets supplied must have self closing doors, privacy locks, riser seats, be fly and vermin proof and constructed with floors, walls and ceilings that are resistant to water. Toilets must be serviced and cleaned regularly throughout the event.

Toilets must be located within 400 feet from each campsite. Toilets may not be located within 75 feet of a campsite.



### **HANDWASHING STATIONS:**

Handwashing stations, portable or permanent, are required per Wisconsin Enrolled Commercial Building Code, Chapter 29, Table 2902.1. The number of handwash stations required are listed on the chart found on the special event campground application.



### **GARBAGE:**

There shall be a sufficient number of containers to hold all garbage that accumulates. Containers are to be maintained and emptied regularly to avoid overflow and attraction of insects and rodents.