

**WAUPACA COUNTY HIGHWAY DEPARTMENT  
APPLICATION FOR ACCESS PERMIT TO MAKE AN EXCAVATION OR FILL,  
OR TO INSTALL A CULVERT ON A COUNTY HIGHWAY**

Per Chapter 86.07(2), Wisconsin Statutes, "No person shall make any excavation or fill or install any culvert or make any other alteration in any highway . . . without a permit therefor from the highway authority maintaining the highway." The undersigned requests a permit for the purpose of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Location:

Waupaca County Highway \_\_\_\_\_, \_\_\_\_\_ miles north south east west from  
(circle one)  
highway/street \_\_\_\_\_ in Section No. \_\_\_\_\_ in  
(city/village/township) \_\_\_\_\_.

Width of **DRIVEWAY** (not culvert) requested: \_\_\_\_\_.

Property Tax Number: \_\_\_\_\_ **OR**

Fire number or address of proposed access: \_\_\_\_\_.

Date proposed work will be started: \_\_\_\_\_.

Before the Waupaca County Highway Commission takes any action on this application, the Commission's representative will make a field inspection of the proposed access location. Please stake out the requested access location.

Permits must be issued in the name of the property owner. Complete the application and return it with the required **\$50.00 application fee** to: Waupaca County Highway Department; 515 E. Fulton Street; Waupaca, WI 54981; phone (715-258-7152).

\_\_\_\_\_  
Name of owner(s) please print

\_\_\_\_\_  
Name of applicant/agent

\_\_\_\_\_  
Signature of owner(s)

\_\_\_\_\_  
Signature of applicant/agent

\_\_\_\_\_  
Address (including zip code)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Date

**TO BE COMPLETED BY THE WAUPACA COUNTY HIGHWAY DEPARTMENT**

Date site inspected: \_\_\_\_\_ By: \_\_\_\_\_

Type of driveway requested (ie., new, additional, change in use, etc.): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Existing culvert size, length and condition: \_\_\_\_\_

\_\_\_\_\_

Existing site conditions/comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vision of approaching traffic:

\_\_\_\_\_ feet (north – south – east – west)

\_\_\_\_\_ feet (north – south – east – west)

Sketch: