

Permit to Excavate and/or Fill Within Highway R/W

Permit Requirements

(The following checked (✓) requirements apply to this permit)

- 1) The applicant shall notify the Waupaca County Highway Department (**WCHD**) in ample time for the county to arrange for a representative to visit the project site. No work under this permit shall be accomplished prior to that visit.
- 2) The applicant shall notify the WCHD prior to completion of the work authorized hereunder and in enough time to allow a WCHD representative to inspect the work before the applicant and/or his contractor leaves the site.
- 3) The applicant shall notify the WCHD within thirty (30) days of the completion of the permitted work.
- 4) This permit approves installation of facilities at, or within three feet of the highway right-of-way (**R/W**). It is the obligation of the applicant to determine the location of, and avoid damage to any pre-existing lines and facilities of others.
- 5) The applicant is placed on notice that a future upgrading of the highway may require adjustment of part or all of the permitted facility within the highway R/W at the applicant's expense.
- 6) Construction by open-trench methods is authorized only if the permitted installation can be accomplished in advance of the highway paving. If this cannot be coordinated, the permitted facility shall be jacked and/or dry auger installed.
- 7) In consideration of the special justification set forth herein, the proposed facility is authorized for installation nearer the travel way than normal under WCHD policy. However, such installation is allowed subject to: occupancy in the described location is at the applicant's risk; and that the county, its employees and agents shall be held harmless from any liability or claim for damages to facilities so positioned.
- 8) It is the applicant's responsibility to determine whether the railroad has land rights and/or authority to govern the use and occupancy of the land devoted to the railroad purpose, and to procure any railroad approval necessary.
- 9) At any location where open-trench installation across highway pavement is authorized, the surfacing shall be saw-cut to a depth sufficient to enable surface restoration to smooth joints.
- 10) The covers of manholes, shut-off and regulator valves, and like facilities shall be adjusted to the level of the immediately adjacent grades.
- 11) Any disturbance to operation within, or use of the highway median is expressly forbidden.
- 12) No vehicle, equipment or material relating to the permitted work shall be parked or stored within the limits of the highway R/W except those actively engaged in the work operation.
- 13) Approval of this permit is contingent upon compliance with all requirements set forth in Section 86.16 of Wisconsin State Statutes (Utility lines on highways; . .).
- 14) Any peripheral voids shall be filled with slurry of a consistency and mixture acceptable to the WCHD representative inspecting the work.
- 15) No greater length of trench shall be open at any time than is necessary to maintain essential progress of the permitted work.
- 16) Any land disturbed within the highway R/W must be reclaimed. WCHD recommends placement of a minimum of 3" of topsoil, and reseeding with appropriate native vegetation (no crown vetch or birdsfoot trefoil permitted).